

**CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
December 11, 2017**

Approved
January 8, 2018

CALL TO ORDER

- I. Chair Tony Megna called the December 11, 2017 Parks Commission Meeting to order at 6:30 p.m. in the Hearing Room Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Commissioners Bartoszek, Johnson, Megna, Musolf and Nickerson and Alderman Nelson. Commissioner Remington arrived at 6:50. Bill Dudash of the Department of Public Works and Alderwoman Wilhelm were also present.

CITIZEN COMMENT PERIOD

- II. The citizen comment period was opened at 6:31 p.m. and closed at 6:31 p.m.. 1 person came forward. Comments deferred for Agenda item V.B.

APPROVAL OF MINUTES

Regular Meeting Minutes of November 13, 2017.

- III. Commissioner Nickerson moved and Vice Chair Musolf seconded approval of the minutes for the Regular meeting held November 13, 2017 as presented. On voice vote, all voted 'aye'. Motion carried.

UNFINISHED BUSINESS:

Review of a draft Professional Services Agreement for designing and providing construction documents for a pavilion for Pleasant View Neighborhood Park located at 4620 West Evergreen Street.

IV.

- A. Commissioner Nickerson moved and Alderman Nelson seconded a motion to table pending more information including what the Vernon Barg Pavilion design cost. On voice vote, all voted 'aye'. Motion carried.

Parks maintenance report.

- B. No motion, discussion only.

NEW BUSINESS:

Request from Volition Franklin Youth for an additional rule in the Park Rules and Regulations to ban smoking and vaping in City of Franklin public parks.

V.

- A. Alderman Nelson moved and Commissioner Johnson seconded a motion to carry over to next meeting pending more information regarding the form of other municipality rules or ordinances. On voice vote, all voted 'aye'. Motion carried.

Proposed permanent conversion of one (1) of two (2) tennis courts at Ken Windl Park located at 11615 West Rawson Avenue, into four (4) dedicated Pickleball courts.

- B. Vice Chair Musolf moved and Alderman Nelson seconded a motion to convert 1 tennis court at Lion Legend II to dedicated Pickleball courts. On voice vote, all voted 'aye'. Motion carried.

Pavilion rental at Ken Windl Park

- C. Commissioner Nickerson moved and Commissioner

during winter months.

Johnson seconded a motion to carry over to next meeting pending additional questions, including:

- a. What the demand is for winter use of the pavilion.
- b. What would be the estimated prospective cost to clean/maintain the pavilion if used in winter months?

On voice vote, all voted aye.

Request from Mayor Stephen R. Olson for the Parks Department to prepare a Condition Report on existing park equipment and follow up with a recommended Replacement Schedule.

D. Commissioner Johnson moved and Commissioner Bartoszek seconded a motion to:

1. Commissioner Johnson will review the condition of existing playground equipment.
2. Stairs for play structure at Glen Meadows Mini-Park have been reordered and will be installed when received. The original set of stairs received were defective and had to be returned.
3. Obtain information from staff or City Attorney regarding the need for periodic formal equipment inspections of all playground equipment.

On a voice vote all voted 'aye'. Motion carried.

NEXT MEETING DATE

VI. The next regular meeting of the Parks Commission is Monday January 8, 2018.

ADJOURNMENT

VII. Commissioner Nickerson moved and Alderman Nelson seconded to adjourn the Parks Commission meeting of December 11, 2017 at 8:45 p.m. On a voice vote all voted 'aye'. Motion carried.