

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, December 19, 2016**

Meeting called to order by Vice President, Tim Solomon at 6:03 p.m.

**Roll Call:** Present – Karen Wesener, Mike Karolewicz (arrived at 6:10,) Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon, Bob Donohoo, Alderperson Kristen Wilhelm. Excused – Dr. Steve Patz. Others present – Rachel Muchin Young.

**Public Comment/Visitors:** none

**Correspondence:** none

**Approval of Minutes from regular meeting of November 28, 2016:** Motion by Tom, second by Diane to approve minutes. Motion approved. Tim abstained.

**COMMITTEE REPORTS:**

**Finance** – Motion by Tom, second by Bob to approve invoices in the amount of \$11,351.93. Motion approved. Motion by Tim, second by Bob to approve the Treasurer’s report. Motion approved.

**City Matters** – none

**President** – none

**Director** – See attachment D. Trying to get the lighting around the tree in the children’s area enhanced.

**Foundation** – Next meeting is January 6. A year end fundraising letter has been sent.

**Building and Grounds** – none

**Personnel** – Judith reported she is compiling the Director’s reviews. Short term and long term goals should be sent to Judith.

**Strategic Plan & Capital Projects** – Trustees and the Director should reach out to city officials/alderman to inform them of what the Library offers to citizens and businesses; offer a tour of the facility; encourage patrons to reach out to Alderman regarding importance of supporting the Library.

**Other Business:**

- **Director Evaluation:** Judith will finish the compilation and will be discussed at the January meeting.
- **Interim staffing:** Motion by Diane, seconded by Karen to hire a Library Intern for the period of January 2 through May 19 to work up to 16 hours per week, at a rate of \$16.00 per hour. Motion approved.

**New Business:**

- **2017 holiday schedule:** Motion by Tim, seconded by Bob to accept the holiday schedule as presented in attachment F. Motion approved.
- **2017 FPL Board of Trustees meeting schedule:** Motion by Tim, seconded by Diane to accept the meeting schedule as presented in attachment G. Motion approved.

**Next regular Trustee meeting is Monday, January 23, 2016, 6:00 p.m. in Sievert Room.**

**Motion by Tim, second by Kristen to adjourn the meeting. Motion approved. Adjourned at 7:47 p.m.**