

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
December 14, 2015**

- I. Call To Order  
Dr. Henry Wengelewski called the Board of Health meeting to order at 7:00 p.m. on Monday, December 14, 2015 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call  
Present: Dr. Kris Barnekow PhD, Marilyn Bolton, R.D., Robert Fedran, Patricia Nissen, R.N., Dr. John Palese, MD, Dr. Henry Wengelewski, DDS, Health Officer William Wucherer.  
Excused: Renee Fuller
- III. Approval of 11/9/15 minutes  
Marilyn Bolton made a motion to approve the minutes from the BOH meeting for 11/9/15 and Bob Fedran seconded the motion with one correction on attendance. The motion was carried unanimously.
- IV. Citizen Comment Period  
None
- V. Unfinished Business  
None
- VI. New Business
- A. **Assessment**
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports  
A copy of the Milwaukee County Communicable Disease (SurvNet) and Franklin communicable disease reports were distributed for review. Most communicable diseases are trending lower than previous months. There were 193 cases year-to-date, most being STDs. There were 54 year-to-date non-communicable disease referrals.
2. Wisconsin Respiratory Virus (Influenza) Surveillance Report  
A copy of the surveillance report was distributed for review. Flu has had low incidence in WI with little influenza-like illness. The FHD has given over 1,400 flu vaccines, with over 900 to seniors.
3. Mumps in Wisconsin, 2015 - Update  
A copy of the update was distributed for review. There was a confirmed mumps case at UW-Milwaukee, with 37 cases year-to-date. 62% of the cases had a history of 2 MMR vaccines.
- B. **Policy Development**  
None
- C. **Assurance**
1. Living Well Workshop Participant Evaluation – November, 2015  
A copy of the evaluation was distributed for review. Each participant uses a workbook for the workshop and can purchase them after the session if they'd like. There were 17 participants, with 14 having finished all of the classes.

2. 2015 Daycare Immunization Report	A copy of the report was distributed for review. Kim Kringel, R.N., Public Health Nurse for the Franklin Health Department (FHD) came and spoke on immunization audits in daycare settings the FHD completes. Each fall, the daycares submit class lists along with the children's immunization histories which are reviewed for completeness by Kim. Immunization compliance has improved to almost 90% with the routine reviews.
3. Program Report	A copy of the report was distributed for review. Kim Kringel, R.N., Public Health Nurse for the FHD, came and spoke on child safety restraints. A copy of an educational poster was put into the December 2015 City Newsletter. 75% of car seats are installed incorrectly. A weeklong training is required to learn how to install a car seat properly and the installer must re-certify every other year to continue to install car seats. This year, the FHD has completed 100 installations. The FHD has 2 car seat installers on staff.
4. "Flu on Call" – Medical Surge Triage System	A copy of the report was distributed for review. To attempt to alleviate overwhelming the healthcare system, it is attempting to use the telephone to give accurate information about any epidemic.
5. Art Billboard Contest Winning Artwork – [no handout]	A copy of the 1 <sup>st</sup> place winning artwork was viewed by BOH members. It will be on a billboard through February.
VII. <b>Program/Speaker</b>	None
VIII. Announcements/ Correspondence/ Articles	
A. <b>Announcements</b>	
1. City of Franklin Employee Food Drive - 2015	A copy of the flyer was distributed for review. Food barrels are placed in assorted City buildings for food collection from City employees as well as the public. Aurora Healthcare has also put up a barrel there for an internal food drive.
B. <b>Correspondence</b>	
1. Thank You Note for Car Seat Safety Seat Installation	A copy of the thank you note was distributed for review.
C. <b>Articles</b>	
1. "Franklin Teens Celebrate 16 Years of Tobacco Prevention" – [FRANKLIN NOW 12/1/15]	A copy of the article was distributed for review. Kathy Hahn works as an independent contractor to keep FT2 going.
2. "Life Expectancy Flat for Third Straight Year" – [MJS12/10/15]	A copy of the article was distributed for review. In WI, the life expectancy is approximately 80 years old. The leading causes of death continue to be heart illness and cancers.

3. "U.S. Teens Should Exercise More at School, Study Says"  
– [MJS 12/9/15]

A copy of the article was distributed for review. Children are not getting the recommended 1 hour of physical activity a day.

4. " Harvard Study Calls for Action on Vaping"  
– [MJS 12/10/15]

A copy of the article was distributed for review.

5. Your Health Matters:  
"Buckle Up" and  
"January is Radon  
Action Month" - -  
[Franklin City  
Newsletter 12/15]

A copy of the poster was distributed for review.

IX. Adjournment

A motion to adjourn was made by Patricia Nissen and seconded by Robert Fedran. The motion was carried unanimously. The meeting was adjourned at 7:58 p.m.

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William M. Wucherer, RN, BSN  
Board of Health Secretary