

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
December 17, 2013**

- I. The December 17, 2013 Civil Service Sub-Committee Meeting was called to order at 9:30 a.m. by Chairperson Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Green, and Barber. Human Resources Coordinator Zahn was also in attendance.

- II. Approval of the Minutes from November 18, 2013.

Motion by Member Barber and seconded by Member Green to approve the minutes as written. Motion Carried: Ayes – All.

- III. a. Certification of an External Hiring List for the Sanitarian.

Motion by Member Green and seconded by Member Barber to certify the one candidate that applied for the position. Motion Carried: Ayes – All.

- b. Certification of an External List for Library Shelver.

Motion by Member Barber and seconded by Member Green to eliminate the last two applicants on the list and to certify the top 11. Motion Carried: Ayes – All.

- IV. Adjournment

Motion by Member Green and seconded by Member Barber to adjourn at 9:38 a.m. Motion Carried: Ayes – All.