

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
DECEMBER 17, 2013
MEETING MINUTES

TIME AND PLACE
OF MEETING:

Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on December 17, 2013 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Bate, Graef, Peterson and Schubilske. Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Roberts and Director of Finance & Treasurer Rotzenberg.

CITIZEN COMMENT AND
CORRESPONDENCE:

A. LETTER FROM SANDRA
GRZESKOWIAK

Sandra Grzeskowiak presented her complaint in regards to her 3rd quarter sewer/water bill. Manager Bennett advised that customer information should only be discussed in a properly noticed closed session meeting referenced in Wis. Stat. sec. 19.85(1)(f).

Chairman Grobner directed close session for deliberation of this matter at the next meeting.

MINUTES APPROVED:

Commissioner Graef moved to approve the minutes of the November 19, 2013 meeting. Seconded by Commissioner Bate. Motion carried.

VOUCHER LIST/FINANCIAL
STATEMENTS:

Commissioner Petersen moved to approve the Vouchers for December, 2013 in the amount of \$222,049.37. Seconded by Commissioner Graef. Motion carried.

REPORTS ON WATER SYSTEM
PERFORMANCE:

Manager Bennett thanked the Board for their service. Working on water loss minimization & investigation. Progress being made.

OLD BUSINESS

PROPOSED SEWER/WATER
BUILDING – DESIGN
AGREEMENT:

Commissioner Graef abstained from the discussion.

Manager Bennett reviewed the proposed agreement with Graef. After discussion, Manager Bennett recommended approval of the agreement.

Commissioner Bate moved to approve agreement as presented by Manager Bennett. Seconded by Commissioner Peterson. Motion carried. Commissioner Graef abstained.

NEW BUSINESS

RELAY OF WATER MAIN ON
SCEPTER CIRCLE:

Assistant Manager Romeis led the Board through the preliminary plans for Scepter Circle and Scepter Court proposed water main relay.

Manager Bennett suggest staff solicit other communities to check if they special assess for water main relays.

The work is proposed for 2015.

GUIDELINES FOR GRANTING A
REDUCTION ON A WATER BILL:

Manager Bennett led a discussion on the proposed guidelines.

Commissioner Bate moved to approve the guidelines on customer complaints. Seconded by Commissioner Peterson. Motion carried.

ADJOURNMENT:

Commissioner Bate moved to adjourn the meeting at 6:12 p.m. Seconded by Commissioner Schubilske. Motion carried.

Respectfully submitted,

Shari Gilmeister
Recording Secretary
Board of Water Commissioners