

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., Monday, December 17, 2012**

MINUTES

- I. The December 17, 2012 Personnel Committee Meeting was called to order at 6:01 p.m. by Chairman Brunner in the Hearing Room at City Hall. Members present were Brunner, Green, Barber, Sakwinski, Alderman Solomon, Alderman Schmidt, and Alderman Olson. Member Wikel was absent and Member Sheehan was excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of Minutes of 11/19/2012.

Motion by Member Green and seconded by Member Barber to approve the Minutes from 11/19/12 as written. Motion Carried: Ayes – All.

- IV. A Resolution to Establish the 2013 Non-Represented Employee General Wage Adjustment; The Rates of Pay, Wage Schedule, and Pay Plan Structure for Teamsters; and the Employee Cost Share of Monthly Health Insurance Premium

Motion by Alderman Olson and seconded by Member Green to recommend the Resolution to Common Council. Motion Carried: Ayes – All.

- V. A Resolution to Receive Library Board Wage Recommendations and Authorize 2013 Wage Adjustments for the Library Employees Falling Under the Civil Service System

Motion by Alderman Schmidt and seconded by Alderman Solomon to approve the Resolution. Motion Carried: Ayes – All.

- VI. A Resolution to Amend the Established Non-Elective and Non-Discretionary Contribution by Participating Employees to the City of Franklin Bargaining Employees' Retirement Plan and to the City of Franklin Certain Employees' Retirement Plan

Motion by Alderman Olson and seconded by Alderman Schmidt to recommend approval along with the one recommended change. Motion Carried: Ayes – All.

- VII. Amendment to the City of Franklin Bargaining Employees' Retirement Plan and to the City of Franklin Certain Employees' Retirement Plan to comply with the Heroes Earnings Assistance and Relief Tax Act of 2008

Motion by Alderman Solomon and seconded by Member Green to approve the amendment. Motion Carried: Ayes – All.

VIII. Teamsters Labor Contract Incorporation into the Civil Service System Personnel Administration Program/Employee Handbook

Director of Administration Luberda reviewed the changes that are expected to be made to the Civil Service Program and Employee Handbook to incorporate the Teamster group at the expiration of their contract. No Action Taken.

IX. Next Meeting Date

The next regularly scheduled meeting would be 1/21/2013. Members Brunner and Sheehan will not be in attendance.

X. Adjournment

Motion by Alderman Schmidt and seconded by Member Barber to adjourn the Personnel Committee meeting at 6:47 p.m. Motion carried: Ayes-All.