

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
6:00 p.m., Monday, December 19, 2011**

**MINUTES**

- I. The December 19, 2011 Personnel Committee Meeting was called to order at 6:00 p.m. by - Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel (arrived at 6:05), Sheehan, Barber, Sakwinski, Green, Alderman Schmidt, Alderman Solomon, and Alderman Olson. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of 12/5/2011 Minutes

Motion by Member Green and seconded by Member Barber to approve the 12/5/2011 Minutes with one correction to the date in the heading. Motion Carried: Ayes – All.

- IV. Processing of Grievance. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e) Stats to hear, discuss, and decide a grievance between the City of Franklin and the Franklin Professional Firefighters Association Local 2760 I.A.F.F., as related to holiday picking, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Information was presented to the Committee by Lieutenant Young and Firefighter/Paramedic Manke on behalf of the Firefighters Association. Fire Chief Martins and Director of Administration Luberda presented information on behalf of the City.

Motion by Alderman Olson and seconded by Member Sakwinski to go into closed session at 7:00 p.m. Motion Carried: Ayes – All.

Motion by Alderman Olson and seconded by Alderman Schmidt to return to open session at 7:40 p.m.

Motion by Member Wikel and seconded by Member Barber to deny the grievance as related to holiday picking. On Roll Call Member Wikel and Member Barber voted Aye. Alderman Olson, Alderman Solomon, Alderman Schmidt, Member Green, Member Sakwinski, and Member Sheehan voted No. Motion Failed – 2 Ayes, 6 Nos.

Motion by Member Sheehan and seconded by Member Sakwinski to grant the grievance. On Roll Call Alderman Olson, Alderman Schmidt, Member Green, Member Sakwinski, and Member Sheehan voted Aye. Alderman Solomon, Member Wikel, and Member Barber voted No. Motion Carried – 5 Ayes, 3 Nos.

- V. Elimination of the Police Corporal Position Upon Vacancy and Creation of an Additional Sergeant's Position.

Motion by Alderman Olson and seconded by Member Wikel to recommend approval subject to the timing at the discretion of management. Motion Carried: Ayes – All.

- VI. Revision of the City Family Medical Leave Policy and Inclusion of the Policy in the Employee Handbook

Motion by Member Green and seconded by Alderman Olson to recommend to Common Council approval of the policy with technical changes from Alderman Olson. Motion Carried: Ayes – All.

- VII. Next Meeting Date

It was discussed that we would need to have a special meeting on 1/9/12 if the Committee wanted input into the job description changes for the Finance Department prior to the 1/10/12 Common Council Meeting. It was agreed a meeting would be held on 1/9/12 at 6:00 p.m. if there was not going to be a Committee of the Whole or at 5:00 p.m. if a Committee of the Whole Meeting is scheduled.

- VIII. Adjournment

Motion by Member Green and seconded by Alderman Schmidt to adjourn the Personnel Committee meeting at 8:02 p.m. Motion carried: Ayes-All.