

**Franklin Public Library Board of Trustees Meeting Minutes
December 20, 2010**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held December 20, 2010 in the Sievert Room of the Franklin Public Library, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dennis McKnight at 6:02pm.

Present: Dennis McKnight, Dave Adams, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Library Director, Barbara Roark. **Excused:** Bonnie Martins and Dr. Steve Patz

Public Comment: None

Approval of the Minutes from November 22, 2010: Alderman Schmidt moved to approve the minutes, M. Karolewicz seconded. Motion carried.

Circulation and Internet: B. Roark reported that circulation was up a total of 1.6 % over 2009.

Committee Reports

Finance Committee: K. Wesener moved for approval of \$14,063.00 for vouchers. Alderman Schmidt seconded. Motion carried. Discussion held regarding the wall repair over the fireplace and the donation bricks at the front entrance

New Business:

Technology Review: B. Roark included articles on “Wisconsin E-Book Issues and Plans” and “Library Compatible eBook Devices”.

Master Calendar: It was discussed and decided that the Master Calendar should include the person or Committee who is responsible for the various items on the Calendar. Also the Board Meeting Agenda should list “Master Calendar” as an item on the Agenda

Personnel Committee: The report was tabled due to the absence of B. Martins. Discussion held regarding the need for a better evaluation process.

Building and Grounds Committee: D. McKnight and D. Oleson will meet with Bob Tesch and others as needed regarding repairs and preventive maintenance on the building.

Foundation Report: No report.

President’s Report: D. McKnight suggested a meeting on January 3rd with Megan Rauschenberger who is former MPL foundation member and knowledgeable regarding fund raising strategies, etc that may prove beneficial to the FPL. The meeting will include D. McKnight, D. Adams, B. Roark and Susan Utley Weiss.

Nominating Committee: Nominations as follows: President-D.Adams, Vice President-D.McKnight, Treasurer-T. Loew, Secretary-D. Oleson.

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Director's Report: B. Roark reported on several programs held during the month and there are several upcoming events including several children's programs a Winter Camp-out and Family Gaming Day. A handout was provided by B. Roark regarding the Material Budget for 2001 to 2011 and a Comparison List of Franklin with other libraries in the area including population, FTE, materials budget, materials and operational hours.

Report of Strategic Planning Committee: D. Adam presented the Summary Notes of the Strategic Planning Plan and the suggestions regarding the top ideas for Suggestions #6-“Operational Assessment. Discussion was held and it was suggested that surveys be done at the polls during voting days, kiosk could be provided at various places to get input. Also the creation of a Committee could be created for implementing an operational survey. There was also discussion on the use of non-material space and should there be more programs or more materials, M. Karolewicz suggested that we work with the schools program person, Brad Anderson, so as to collaborate rather than compete with the schools.

Future Meeting Date: January 24, 2011

Adjournment: M. Karolewicz moved to adjourn. Alderman D. Schmidt seconded. The motion carried. Meeting adjourned.