

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Rd., Franklin, Wisconsin  
Tuesday, December 21, 2010 – 5:00 p.m.**

**MINUTES**

- I. The December 21, 2010 Police & Fire Commission Meeting was called to order at 5:00 p.m. by Commission President Donohoo in the Hearing Room at City Hall.

Members present were Commissioners Donohoo, Sass, Lindner, Nelson and Maher-Johnson. Also in attendance were Chief Oliva, Inspector Hahn, Captain Groen, Sergeant Spak, Office Balow, Officer C. Liermann and Human Resource Coordinator Zahn.

- II. Introduction of new Commission Member John Nelson.

No Action Taken

- III. Approval of Minutes from July 15, 2010 and from November 29, 2010.

Minutes had not been distributed for the November meeting so this is held over until a future meeting.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson to approve the minutes from the July 15<sup>th</sup>, 2010 meeting. Motion Carried: Ayes – All (except Commissioner Nelson who abstained as he had not yet been on the Commission).

- IV. Promotion to Police Department Captain –Promotion of Sergeant Joseph Spak. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of City of Franklin Police Department Sergeant Joseph Spak to the position of City of Franklin Police Department Captain. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Items IV thru VI were all taken in one closed session. See motions under VI below.

- V. Promotion to Police Department Detective –Promotion of Police Officer Eric Balow. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Police Office Eric Balow to the position of City of Franklin Police Department Detective. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Items IV thru VI were all taken in one closed session. See motions under VI below.

- VI. The promotion to Police Department Sergeant - Promotion of Police Officer Craig Liermann. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Police Officer Craig Liermann to the position of City of Franklin Police Department Sergeant. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Lindner and seconded by Commissioner Nelson to go into closed session at 5:03 p.m. Motion Carried: Ayes – All.

By unanimous vote the Commission returned to open session at 5:28 p.m.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson that Sergeant Joseph Spak is hereby appointed to the position of City of Franklin Police Captain effective 1/3/2011. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission approximately quarterly reports of his progress while on probation. Motion Carried: Ayes – All.

Motion by Commissioner Lindner and seconded by Commissioner Sass that Officer Eric Balow is hereby appointed to the position of City of Franklin Police Detective effective 1/3/2011. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission approximately quarterly reports of his progress while on probation. Motion Carried: Ayes – All.

Motion by Commissioner Maher-Johnson and seconded by Commissioner Lindner that Officer Craig Liermann is hereby appointed to the position of City of Franklin Police Sergeant effective 1/3/2011. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission approximately quarterly reports of his progress while on probation. Motion Carried: Ayes – All.

VII. Completion of Probationary Periods of Police Captain Eric Schroeder and Sergeant Danial Morris.

No Action Needed

VIII. Police and Fire Department Informational Items

Chief Oliva explained that we have 1 more opening. There is a possibility that the PFC will need to interview another group of candidates.

IX. Future Meeting Dates and Future Agenda Items

The group may need to meet in January to appoint a police officer and a firefighter. They also still need to address psychological evaluations for the future and the terminated police officer.

X. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Lindner to adjourn the Police & Fire Commission meeting at 5:43 p.m. Motion carried: Ayes-All.