

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., August 21, 2017**

MINUTES

- I. The August 21, 2017 Personnel Committee Meeting was called to order at 6:01 p.m. by Vice-Chair Wikel in the Hearing Room at City Hall. Members present were Wikel, Traynor, Pesch, Alderman Barber, Alderman Mayer (arrived at 6:20 p.m.) and Alderman Dandrea. Chair Brunner was excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.
- II. Citizen comment period

1 citizen comment was heard.
- III. Approval of the Minutes from July 17, 2017.

Motion by Alderman Barber and seconded by Member Traynor to approve the minutes from 7/17/2017. Motion Carried: Ayes – All
- IV. Review of Employee Health Insurance Provisions for 2018.

Motion by Alderman Barber and seconded by Member Traynor to recommend to Common Council to establish plan design components set forth in Traditional Plan 2 with the intent to incorporate the incentives for premium physicians following further discussion with United Healthcare. Motion Carried: Ayes - All.
- V. Clothing Allowance Policy for Non-Represented Employees

Motion by Alderman Mayer and seconded by Member Pesch to recommend to Common Council that the Community Fire Prevention Specialist be added to the list of positions in item #2. Motion Carried: Ayes – All.
- VI. Update to the listing for Eligibility for Promotional Examinations for Classified Service Positions within the Civil Service System

Motion by Alderman Barber and seconded by Alderman Mayer to update the listing for Eligibility for Promotional Examinations to include Finance positions as requested. Motion Carried: Ayes – All.
- VII. Staffing Report

Alderman Mayer suggested that the Committee recommend to Common Council to put a freeze on hiring. Director Luberda suggested this could be added to the next agenda as having “Staffing Report” on this agenda doesn’t assume that any action is going to be taken.

VIII. Next Meeting Date

The next regularly scheduled meeting would be September 18, 2017

IX. Adjournment

Motion by Alderman Barber and seconded by Member Traynor to adjourn the Personnel Committee meeting at 7:02 p.m. Motion carried: Ayes-All.