

MINUTES (Approved 11/3/2016)  
WASTE FACILITIES MONITORING COMMITTEE  
MEETING  
THURSDAY, AUGUST 4, 2016

Chairman Wolff called the meeting to order at 6:00 p.m.

PRESENT: Mr. Stan Bugnacki, Mr. Melvin Hebron, Mr. Nick Ioder, Mr. Harvey Schweitzer, Mr. Roland Kieffer, Mr. Edd Konopka, Ms. Rebecca Mattano (6:05 PM) and Mr. Marvin Wolff.

Mr. Travis Thorsen representing Waste Management

GUESTS: Mr. Jo Spear, Jr.

It was noted that the meeting was posted in accordance with the open meeting law.

APPROVAL OF THE MINUTES

**Mr. Nick Ioder moved to approve the minutes of the May 5, 2016 meeting. Mr. Stan Bugnacki seconded. Upon a voice vote, the motion carried.**

PUBLIC COMMENT

None.

PERSONAL APPEARANCES

Mr. Spear, Jr reported they had done five monthly audits. Other than the litter, there have been no other issues. Right now they have been filling the upward slopes and will be done with phase 7 and 9.

Mr. Thorsen is addressing the litter issue; however willing pickers are hard to find. No other issues at the site. No action items for under two months. **Mr. Kieffer moved to accept the report. Mr. Bugnacki seconded. Upon a voice vote, the motion carried.**

FINANCIAL REPORT

Chairman Wolff presented the financial report. Committee expenses were for committee payments, well testing services and secretarial service for the quarter. The balance in the account is at this time \$3870.61 Mr Thorsen will be providing a check to reimburse the account. **Mr. Konopka moved to accept the financial report. Mr. Hebron seconded. Upon a voice vote, the motion carried.**

BUSINESS

*2016 Well Sampling*

Mr. Thorsen stated there were no issues with the well sampling and the results should be ready by the end of the month.

*WM Report*

Mr. Thorsen highlighted some of the correspondence since the last meeting. There was no issue with the inspection reports or the quarterly compliance. They received a completeness letter on the wetland permit application. As far as operations of the landfill, there are no issues. In regard to the residential drop off area, the roadway has been improved. Mr. Bugnacki complimented them on the improvement. Work will continue on the other part of the roadway. Chairman Wolff said the new containers, 15-20, for the recyclables has kept recyclables out of the landfill area. Mr. Thorsen shared that they will be installing more wells to handle leachate. **Mr. Hebron moved to accept the report. Mr. Ioder seconded. Upon a voice vote the motion carried.**

*Well Sampling Report*

Mr. Spear, Jr. offered to do the report and update the database for \$4500. This was the same price as last year. The scope of the project would be data processing, address database update, report preparation and meeting attendance. A written proposal was provided to committee members. He further offered a lump sum discount of five percent, \$225. The committee would get the full value of the contract. JSA would get the money up-front before the end of August and the committee doesn't have to worry about billing for the rest of the year. The contract would also cover additional work. He did mention that the committee already receives a 2.5 discount for timely payment of invoices. Chairman Wolff advised that as soon as he receives invoices, they are presented to the city for payment right away. Discussion ensued relative to the discount which included whether or not the committee needs to get bids. Though the committee had done an RFP in the past, it was not obligated to do so as committee is governed by the host agreement. **Mr Bugnacki moved, Mr. Kiefer seconded to approve the contract with payment in full with the five percent discount. Upon a voice vote, the motion carried.** Mr. Spear, Jr. will provide a corrected contract to Chairman Wolff for signature. Also, the updated renewal information will be included. Right now it is in the middle of the selection process.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS AS AUTHORIZED BY LAW

Mr. Bugnacki questioned if there was any documentation where resident and non-resident was defined relative to the residential drop-off area. Mr. Spear, Jr. will research the issue.

ADJOURNMENT

At 6:45 p.m., Mr. Kieffer moved, Mr. Bugnacki seconded to adjourn. Upon a voice vote, the motion carried.

Stella Dunahee, CPS  
Recording Secretary