

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
AUGUST 18, 2015
MEETING MINUTES

CALL TO ORDR AND
ROLL CALL:

Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on August 18, 2015 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Schubilske, Graef and Peterson. Also present were Manager Morrow, Assistant Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, City Attorney Wesolowski, Alderwoman Mayer (arrived 5:35 p.m.) and Consultant Kaempfer. Excused was Commissioner Bate.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

Commissioner Schubilske moved to have bill stand as read. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

Residents John Volakis and Lianghong Zhou arrived at 5:50 p.m.

Commissioner Grobner moved to enter closed session at 5:59 p.m. pursuant to Wis. Stats. 19.85(1)(f) to discuss letter from Lianghong Zhou re: water usage on 2nd quarter bill and to re-enter open session at the same place thereafter to act on such matters discussed as it deems appropriate. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

Upon reentering open session at 6:05 p.m., Commissioner Graef moved to allow residents John Volakis and Lianghong Zhou to spread payment above normal billing over 4 quarters with no interest or penalties. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

MINUTES APPROVED:

Commissioner Peterson moved to approve the minutes of the July 21, 2015 meeting. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

MINUTES APPROVED:

Commissioner Graef moved to approve the minutes of the August 11, 2015 meeting. Seconded by Commissioner Grobner. On roll call, all voted Aye; motion carried.

VOUCHER LIST:

Commissioner Schubilske moved to approve the Vouchers for August, 2015 in the amount of \$1,901,364.30. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

Director of Finance & Treasurer Rotzenberg requested the Board to approve a PSC invoice in the amount of \$910 for services on the Rate Case that is due prior to the next Board of Water Commissioners meeting.

Commissioner Peterson moved to have the PSC invoice in the amount of \$910 due September 10, 2015 paid. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

REPORT ON WATER SYSTEM PERFORMANCE:

Superintendent Roberts reported system doing well. Utility staff started working with Kaempfer & Associates on leak detection. Work on Well #5 was completed last month.

OLD BUSINESS

WATER AND WASTEWATER UTILITY BUILDING STATUS:

Manager Morrow reported the building should be finished by end of September, pending electric issue.

LEAK ELIMINATION PROGRAM (WATER LOSS STUDY): LEAKAGE QUANTIFICATION EVALUATION UPDATE:

Consultant Kaempfer distributed and reviewed leak testing results provided by Utility staff and test plans. Test Plan 1 involves isolating each of the pressure zones and allowing all of the water coming out of the elevated storage tank and monitor the change in water level. Utility staff started to implement Test Plan 1. Test Plan 2 is more involved and uses existing flow meters to meter the instantaneous demands. This plan involves isolating the elevated storage tank, turn off the booster pumps, close the flow control stations except for Rawson and force all the water through the Rawson meter to get the highest precision by putting all the water through the 10 inch meter for the East Zone. West Zone needs an additional pipe line in the Puetz pump station to return/recycle water. Add a permanent pressure relief valve in Drexel station and a recirculation line in the Puetz station on west wall with a flow meter.

Superintendent Roberts will get estimates for pressure relief valve and recirculation line for next meeting.

WATER LOSS BILLING REVIEW UPDATE:

Director of Finance & Treasurer Rotzenberg reported that Water Company of America has reported that the first phase is completed and the billing is being done correctly.

WATER SYSTEM MODIFICATION FOR THE RECONSTRUCTION OF S. 27TH STREET:

Assistant Manager Romeis reported most work is on the Oak Creek side.

WATER SYSTEM STUDY UPDATE:

Consultant Kaempfer reviewed his proposed Water System Updates which includes updating all the tables and figures, additional water storage. Estimated cost for the abbreviated update is \$11,200 and a full update at \$35,500.

Tabled until next meeting.

LOOMIS ROAD AND RYAN ROAD PROPOSED DEVELOPMENT: Consultant Kaempfer reviewed & discussed with Board the water service evaluation of the development. Manager Morrow informed Board he has shared this evaluation with the developer.

FIRE HYDRANTS IN PRIVATE LAND/EASEMENTS UPDATE: Manager Morrow reported responses keep coming in. Staff will start working on this within the next couple of months.

OAK CREEK'S APPLICATION FOR \$30 MILLION WATER TREATMENT PLANT ENHANCEMENT UPDATE: City Attorney Wesolowski reported that staff and Consultants are proceeding as discussed in closed session last week Tuesday.

PROPOSED FULL PSC RATE CASE: Director of Finance & Treasurer Rotzenberg reported that has been filed and started to receive data requests. Possibly completed by end of 2015.

ADJOURNMENT: Commissioner Peterson moved to adjourn the meeting at 6:36 p.m. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.