

**CITY OF FRANKLIN
JOINT REVIEW BOARD MEETING MINUTES
AUGUST 19, 2013**

1. Call to Order

The August 19, 2013 Joint Review Board Meeting was called to order at 3:26 p.m. by Randy Ritter in the Common Council Chambers of Franklin City Hall.

Members present were Randy Ritter, City of Franklin representative; Teig Whaley-Smith, Economic Development Director—Milwaukee County; James Williams, VP of Finance—Milwaukee Area Technical College; Sara Burmeister, Franklin-Oak Creek School District Administrator; Randy Gorman, public member (Mr. Gorman took a seat with the Board following Item No. 2)

2. Consideration and appointment and/or reaffirmation of the Joint Review Board's public member.

Member Randy Ritter indicated that Member Randy Gorman, the previous Joint Review Board's public member, was present. Following discussion, it was a unanimous consensus of the Joint Review Board members to reaffirm Member Randy Gorman's appointment as the public member. Mr. Michael Harrigan suggested a motion would be preferred. Member Teig Whaley-Smith moved to nominate Member Randy Gorman as the Joint Review Board's public member. Member James Williams seconded the motion. Seeing no other nominations, nominations were closed. On the appointment of Member Randy Gorman as the Joint Review Board's public member, all members voted aye.

3. Election and/or reaffirmation of Chairperson

Member Sara Burmeister nominated Member Randy Ritter as Chairperson of the Joint Review Board. Member Teig Whaley-Smith seconded the nomination. Seeing no other nominations, nominations were closed. On the election of Member Randy Ritter as the Chairperson of the Joint Review Board, all members voted aye.

4. Discuss responsibilities of the Joint Review Board

Chairperson Randy Ritter introduced Mr. Michael Harrigan and Ms. Dawn Gunderson of Ehlers & Associates, Inc. Mr. Harrigan noted that the responsibilities of the Joint Review Board are defined in the State Statutes and discussion was held identifying the statutory responsibilities.

5. Review and discuss project plan amendment.

Chairperson Randy Ritter asked if members desired to have a presentation on the project plan amendment at this time. By consensus, members indicated it was their wish for an overview of the project plan. Mr. Harrigan distributed a draft of the project plan entitled "Territory & Project Plan Amendment to Tax Incremental District No. 3". Mr. Harrigan and Ms. Dawn Gunderson presented an overview of the project plan amendment. Upon request, Mayor Taylor briefly addressed the relationship between the City of Franklin and Oak Creek on the development of the 27th Street Corridor. Discussion of the project plan amendment was held.

CITY OF FRANKLIN
JOINT REVIEW BOARD MEETING MINUTES
AUGUST 19, 2013
PAGE 2

6. Set next meeting date

Members noted that a public hearing on the project plan amendment is scheduled for Thursday, August 22, 2013. They noted that the project plan amendment would then be before the Common Council on September 3, 2013. Mr. Harrigan indicated the Joint Review Board should then meet within 30 days. By consensus, the next meeting of the Joint Review Board is scheduled for Wednesday, September 18, 2013, at 3 p.m. in the Common Council Chambers of Franklin City Hall if available.

7. Adjournment

Motion made by Member Randy Gorman and seconded by Member Sara Burmeister to adjourn the August 19, 2013 Joint Review Board Meeting at 4:21 p.m. Upon vote, Ayes-All, motion carried.