

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin 53132
Wednesday, August 29, 2012 @ 5:00 p.m.**

MINUTES

- I. The August 29, 2012 Police & Fire Commission Meeting was called to order at 5:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Lindner, Nelson, and Sass. Commissioner Maher-Johnson was excused. Also in attendance were Police Chief Oliva and Human Resources Coordinator Zahn.

- II. Approval of Minutes from June 26, 2012, June 28, 2012, August 6, 2012 and August 14, 2012.

Commissioner Donohoo explained that he would like two minor corrections to the minutes from August 6th and August 14th.

Motion by Commissioner Sass and seconded by Commissioner Lindner to approve the minutes as submitted with the 2 changes. Motion Carried: Ayes – All.

- III. Hiring of Police Patrol Officers - The hiring of Sarah Maricle, Amy Jaeckel (Hempe), and David Burkee. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider employment of Sarah Maricle, Amy Jaeckel (Hempe), and David Burkee as City of Franklin Police Patrol Officers. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Lindner and seconded by Commissioner Sass to go into closed session at 5:05 p.m. Upon Roll Call Vote Motion Carried: Ayes – All.

The Commission, upon a unanimous vote, returned to open session at 5:38 p.m. Commissioner Donohoo explained that in closed session the Commission had reviewed the qualifications, backgrounds, etc of the 3 candidates.

Motion by Commissioner Sass and seconded by Commissioner Lindner that David Burkee is hereby appointed to the position of City of Franklin Police Patrol Officer effective 9/10/2012. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Amy Hempe is hereby appointed to the position of City of Franklin Police Patrol Officer effective 9/10/2012. Said appointment is subject to a 1 year probationary period, commencing on the effective date of her appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of her progress as required by the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Nelson that Sarah Maricle is hereby appointed to the position of City of Franklin Police Patrol Officer effective 9/10/2012. Said appointment is subject to a 1 year probationary period, commencing on the effective date of her appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of her progress as required by the Commission. Motion Carried: Ayes – All

IV. Fire Consolidation Report – Letter to the Common Council

Commissioner Donohoo passed out a letter he intends to submit to the Common Council for the next Committee of the Whole Meeting. Everyone agreed they were OK with the intended letter. No Action Needed.

V. Future Meeting Dates and Agenda Items

The Fire Chief will be retiring in December. 1 Detective will be appointed in the near future. A promotion to Battalion Chief and 2-3 openings for Fire Department will need approval. No meeting dates were scheduled at this time.

VI. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Lindner to adjourn the Police & Fire Commission meeting at 5:54 p.m. Motion carried: Ayes-All.