

Franklin Public Library Board of Trustees Meeting Minutes August 23, 2010

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held August 23, 2010 in the Sievert Room, 9151 West Loomis Road, Franklin, WI, 53132. The meeting was called to order by president, Dennis McKnight at 6:00 pm.

Present: Dennis McKnight, Dave Adam, Karen Wesener, Dr. Steve Patz, Bonnie Martins, and Library Director Barbara Roark Alderman Doug Schmidt arrived at 6:03pm and Diane Oleson arrived at 6:15pm.

Public Comment: Potential new board member Jean Braun attended the meeting.

Approval of the Minutes from July 26, 2010: D. Adam moved to approve the minutes of July 26, 2010 with the correction under Strategic Planning Committee to read "They need to put more framework together and then present the first pass look of their findings to the board in October." K. Wesener seconded. Motion carried.

Circulation and Internet Usage: B. Roark reported that circulation is up slightly and the Highest Circulation July 2008 **48,210**, followed by June 2010 **48,150** followed by July 2010 **46,484** followed by July 2009 **46,073**. We have been busy!

Committee Reports:

Finance Committee: K. Wesener moved approval of \$2,130.92 for vouchers. B. Martins seconded. Motion carried. An invoice for Room Reservation software was presented in the amount of \$1,000.00 to be paid from the fines account. After discussion S. Patz made a motion to pay the invoice from the fines account. D. Adam seconded. The motion carried. **2011 Budget:** The Finance Committee recommended that we present the budget as in the packet. After discussion, D. Adam made a motion to approve the 2011 budget with the additional inclusion of \$7,000.00 for 3M RFID and Security Equipment under Equipment Maintenance. S. Patz seconded. The motion carried.

New Business:

Technology Review: The information presented was not so much technology but it was informative. It described how Google calculated the number of books (unique titles) that are in print. At this time it is approximately 129 million.

Library Patron Drop-off: D. McKnight described a phone call he received from a patron about the time that DVD's were dropped off at the library prior to the library opening. He did tell the patron that he could write a letter to the Library Board regarding this matter. At this time no letter has been received. B. Roark explained how the staff handled the situation.

Library Parking Lot: The board discussed the report from City of Franklin Engineer Jack Bennett regarding the parking lot. It outlined the costs that would be associated with repairing and seal coating the parking lot. Those costs would be for \$5,400 for repairs and \$6,000 for seal coating. It was thought that funds might come from the reciprocal borrowing maintenance account.

Personnel Committee: It was requested that B. Roark prepare her annual report for distribution next month.

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Building and Grounds: D. McKnight said that he would like Scott Thinner (former Building Committee member) to continue to help with the water leak problem that occurred with the rain over the summer.

Foundation Report: D. McKnight said the Foundation met July 27th and approved the patron event registration software. Their next meeting will be in October.

Report of Strategic Planning Committee: D. Adam reported that the group will meet next October 4, 2010. He asked that the library board allot about one hour of their October 25, 2010 meeting to the Strategic Planning Committee and preliminary discussion of their report.

President's Report: D. McKnight continued to stress that we do need another library board member.

Director's Report: B. Roark presented her monthly activity report. She stated she helped with the Annual National Night-Out Event. She said this was one of the largest crowds she had seen. She attended numerous meetings-the Friends, Foundation, and Strategic Planning meeting. She helped with the Summer Reading wrap up and Luau (which was very well attended). She continued to work for an employee out on sick leave.

MCFLS: The MCFLS board is continuing to negotiate with the Milwaukee Public Library's maintenance of effort for 2010. An upgrade of Countycat is underway and should probably be released later this fall.

Upcoming Events:

August 30-Sept. 8	Book Sale Preparation\
September 2	LDAC Meeting Hales Corners Public Library
September 9-11	Friends Annual Book Sale
September 11	Library now open Sundays
September 14	Children's Programs begin again-Lapsitters/Storytime etc.
September 15	Budget Meeting with Mayor
September 20	Library Board Meeting /Library Friends Meeting

Setting Future Meeting Date(s) and Listing Future Agenda Items: D. Oleson asked for clarification of the Friends, Foundation and Library Board's mission-more importantly whose job is it to fundraise. The board agreed that they are responsible for the library and its day to day operations which means the library operating budget, while the Foundation and Friends would be responsible for fundraising.

NEXT MEETING DATE: SEPTEMBER 20, 2010

Adjournment: D. Adam moved to adjourn. B. Martins seconded. The motion carried and the meeting adjourned at 7:10pm.