

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
APRIL 9, 2018**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:03 p.m. on Monday, April 9, 2018 at the in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call –
Present: Robert Fedran, Lori O’Neil, RN, Patricia Nissen, RN., Renee Fuller, Dr. Henry Wengelewski DDS, Alderman Michael, Barber, Dr. Golden and Health Officer William Wucherer, RN
Excused: Marilyn Bolton, R.D.
- III. Approval of January 8, 2018 minutes
Ald. Barber motioned to approve the minutes of the January 8, 2018 Board of Health meeting. Seconded by Ald. Lori O’Neil. Motion carried unanimously.
- IV. Citizen Comment Period
None.
- V. Unfinished Business
The Board members read and signed the Vision & Mission Statement.
1. Annual Signature of the Department Vision & Mission Statement
- VI. New Business
- A. **Assessment**
1. Milw. Co. (SurvNet) and FHD Communicable Disease Reports
The Board reviewed the December Milwaukee County SurvNet report as well as the Franklin Health Department communicable disease report. Milwaukee County overall had a decrease in reported communicable diseases in 2017. The reported cases in Franklin also had a decrease in 2017. However, there was a slight increase in social service referrals.
2. Public Health Respiratory Virus (Surveillance) Disease Report
The Board reviewed the Respiratory Virus Disease Report which showed that the incident of the flu cases was higher during the 2017-18 season compared with the last 5 years.
- B. **Policy Development**
1. Ordinance Amendment to Increase Inspection License Fees
The approved ordinance to increase inspection/license fees was presented to the Board. There was discussion regarding the increase license fees.
2. Authorization to Accept a Communicable Disease Prevention Grant
The communicable disease grant from WI DHS was accepted at the Common Council meeting of April 2, 2018.

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| 3. City of Franklin Health Department Strategic Plan (2018-2020) | Alderman Mike Barber made a motion to accept the City of Franklin Health Department Strategic Plan (2018-2020) and prepared it for Common Council approval. Seconded by Lori O'Neil. Motion carried unanimously. |
| 4. Healthiest Franklin Community Health Improvement Plan (2018-2020) | Robert Fedran made a motion to accept the Healthiest Franklin Community Health Improvement Plan (2018-2020) and prepare it for Common Council approval. Seconded by Alderman Mike Barber. Motion carried unanimously. |
| C. Assurance | |
| 1. 2018 Franklin Public Schools Vision, Hearing, and BMI Report | Students at Franklin Public Elementary Schools were screened for vision, hearing and BMI. The report was presented to the Board for review. |
| 2. 2018 City of Franklin Employee Food Drive Report | City of Franklin employees donated food during the month of January for local food pantries. The report was reviewed by the Board. |
| 3. Light-and-Unite Red (January 22-28) Event Summary | Health Officer Wucherer explained the campaign objectives and events of Light-and-Unite Red event to the Board. |
| 4. 2017 City of Franklin Sharps & Medication Disposal Summary | The Board reviewed the 2017 Sharps & Medication Disposal Summary. |
| 5. 2017 Wisconsin WINS (Tobacco Compliance Checks) Summary | The 2017 Wisconsin WINS – tobacco compliance checks summary was discussed and reviewed by the Board. |
| 6. Community Education Evaluations: | |
| a. Feb. 13 th New Blood Pressure Guidelines | The New Blood Pressure Guidelines program held on February 13 th with Thomas Fenske, MD, FACC as the speaker and free blood pressure screenings offered had high reviews based on the evaluations submitted. |
| b. Mar. 22 nd Perils & Pitfalls of Pills | The March 22 nd program Perils & Pitfalls of Pills was presented by the Franklin Health Department along with Franklin Volition with Claire Sedushak, RPh, MA, CSA as speaker. The program evaluations yielded 4.5 of a scale 5 being the highest. |

- c. Mar. 13th, 29th
& Apr. 3rd You
Are Not
Alone,
Positive
Parenting
Series

The Positive Parenting Series covered several aspects of strategies to encourage positive child behaviors. Each session covered a different topic. The evaluations for each session were reviewed by the Board.

VII. Program/Speaker - None

None.

VIII. Announcements/
Correspondence/Articles

A. Announcements

1. Com. Ed.: April
18th – Pre-Diabetes
vs. Type 2
Diabetes (flyer)

The Pre-Diabetes vs. Type 2 Diabetes flyer was reviewed by the Board.

2. Com. Event:
May 5 – 2nd Annual
5 K Run/Walk
(flyer)

The Board reviewed the flyer for the May 5, 2018 – 2nd Annual 5K Run/Walk.

3. Com. Ed.: May
22 – Legal &
Financial
Considerations
with Dementia (no
flyer)

The Legal & Financial Considerations with Dementia program to be held May 22, 2018 was discussed – a flyer was not available for review.

4. Com. Event:
June 15th – 3rd
Annual Franklin
Family Fun Flick in
the Park

The 3rd Annual Franklin Family Fun Flick in the Park to be held on June 15th flyer was reviewed by the Board.

B. Correspondence

1. Letter from WI
State Laboratory of
Hygiene on services
to local health
departments

The letter from the Wisconsin State Laboratory of Hygiene (WSLH) was reviewed by the Board.

C. Articles

1. “McManus
Appointed Inter
Health
Commissioner,” *M*
J/S 02 16 18

The Board reviewed and discussed the article regarding the appointment of a new Health Commissioner for the City of Milwaukee.

2. “Taking Reins
in Addressing
Trauma” *M J/S* 03
06 2018

The Board reviewed the article regarding the Acute Childhood Experiences (ACEs).

3. "Winfrey Shifts Views After Studying Trauma in Milwaukee" *M J/S* 03 07

The Board reviewed another article regarding the Acute Childhood Experiences (ACEs).

4. Keeping your Community Healthy- Wisconsin Tobacco sales Law", *The Municipality* March 2018

The Board reviewed the article related to the policies inherent in the sales of tobacco products to minors.

5. "Recommendation of the ACIP on Immunization Practices for Use of Herpes Zoster Vaccines", *MMWR* Jan. 26, 2018 Vol. 67 No. 3

The Board reviewed and discussed the article regarding a new immunization for Herpes and the effectiveness of the vaccine.

IX. Adjournment

Ald. Barber moved to adjourn the BOH meeting until Monday, May 14, 2018, seconded by Robert Fedran. Motion carried unanimously. The meeting was adjourned at 8:10 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary