

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
April 11, 2016**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:05 p.m. on Monday, April 11, 2016 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

- II. Roll Call
Present: Robert Fedran, Renee Fuller; Patricia Nissen, RN., Dr. Kris Barnekow, Dr. Henry Wengelewski DDS, Health Officer William Wucherer
Excused: Marilyn Bolton, R.D.
Absent: Dr. John Palese, M.D.

- III. Approval of 2/08/2016 minutes
Robert Fedran made a motion to approve the minutes from the BOH meeting for 02/08/16 as submitted and Renee Fuller seconded the motion. Motion carried unanimously.

- IV. Citizen Comment Period
None

- V. Unfinished Business
None

- VI. New Business
 - A. **Assessment**
 - 1. Milw. County Communicable Disease (SurvNet) & FHD Communicable Disease Reports
A copy of the WI Dept. of Health Services (DHS) and Franklin communicable disease reports were distributed for review at the BOH meeting. Year-to-date there have been 88 reported communicable diseases referred to Franklin. In March one additional social service referral was received.

 - 2. WI Div. of Public Health Respiratory Virus Surveillance Report
A copy of the Public Health Respiratory Virus Surveillance Report was distributed for review.

 - 3. Food borne Outbreak Investigation at a Local Restaurant
A copy of the investigation documents of a food borne outbreak at a local restaurant were distributed for review by the BOH. Health Officer Bill Wucherer reviewed the background, investigation process and outcome of the Franklin Health Department's efforts to determine the source of the outbreak.

 - 4. Elizabethkingia Outbreak Update
A copy of the release from Gov. Walker was distributed to the Board regarding the hiring of 9 project positions. Health Officer Bill Wucherer discussed the severity of Elizabethkingia outbreak and the CDC and the WI Division of Public Health are searching for the source of the bacteria.

 - 5. Zika Virus/Arboviral Disease Update
Zika Virus articles were distributed and reviewed by the Board. There was discussion regarding the transmission, symptoms, treatment and projections of spreading of the disease and the fact that there is no vaccine or treatment. There are educational posters and tests are available fee exempt for Zika and other mosquito borne illnesses.

Cont. A. Assessment

6. Human Papillomavirus (HPV) Vaccination Report: Wisconsin

The BOH reviewed a copy of the Human Papillomavirus Vaccination Report for Wisconsin. Health Officer Bill Wucherer relayed that there is an upward trend of vaccines being administered every year.

B. Policy Development

1. July 2016 - WI DHS Food Safety and Recreational Licensing Merger into DATCP

Health Officer Bill Wucherer explained that the merger of the Food Safety and Recreational Licensing section in the Department of Health Services (DHS) to the Division of Food Safety in the Department of Agriculture, Trade and Consumer Protection (DATCP) will be complete on July 1, 2016. The Health Department will need to contract with DATCP. The City will need to update its ordinance to reflect this merger.

2. April 2016 WI DNR Drinking Water Changes in Bacteria Contamination Reporting

There was discussion regarding the Federal Safe Drinking Water Act changes to the bacteria in drinking water rules. The change starting April 2016 is that coliform bacteria is being eliminated from the boil water and public notice requirements.

3. Drug Free Community (DFC) Grant Application – Franklin Area Parents and Students United (FAPSU) and the Franklin Health Department

Health Officer Bill Wucherer notified the BOH that the Drug Free Community Grant which is a five (5) year \$125,000 per year grant were submitted. The announcement will happen in September of this year.

4. Recommendation to Approve a Standalone Health Department Website for Child Development Screening and Other Health Department Services

Kris Barnekow made a motion to approve a standalone Health Department website for child development screening and other Health Department Services. Seconded by Robert Federan. Motion carried unanimously.

C. Assurance

1. WI DATCP Self-Assessment Review of the Health Department Inspection Program

Health Officer Bill Wucherer reviewed the report from the Department of Agriculture, Trade and Consumer Protection regarding the performance of the local inspecting agent, the Franklin Health Department. The evaluation stated that the Health Department was meeting all the program goals.

2. CDC Review of Franklin Health Department Medical Countermeasure Operational Readiness Plan (2015)

The Medical Countermeasure Operational Readiness Review Interim Report was reviewed by Health Officer Bill Wucherer. The CDC reviewed on 90 elements of operational and readiness to do mass clinics. The report summarized that the City of Franklin Health Department is advanced in the ability to plan and successfully execute a large scale response where antibiotics or vaccines are dispensed.

Cont. C. Assurance

3. 2015-2016 Immunization Program Functional Exercise Report & After Action Plan
The Board of Health reviewed the 2015-2016 Immunization Program Functional Exercise Report and After Action Plan. For the past influenza season, the Health Department promoted and conducted three (3) mass clinics for school age children and conducted respiratory/influenza surveillance with the School District.
4. 2015 Immunization Grant Objective Report
The Board of Health reviewed the 2015 Immunization Grant Objective Report. The Wisconsin Immunization Registry reported that the City of Franklin Health Department met the 80% compliant goal. Contact with parents and physicians aided with keeping children up to date with their immunizations.
5. 2015 Radon Program Report
Health Officer reviewed the 2015 Radon Program Report. There were 427 radon test kits used by Franklin Residents. The test results showed that about 40-45% of the residents needed no further action, about 40-45% were recommended to be tested again and 15% are above the 10pCi/L which were recommended to be tested for verification and consider remediation.
6. Franklin Teens Fighting Tobacco FACTivisms Report (March 2016)
The Board of Health reviewed the Franklin Teens Fighting Tobacco Report.
7. Program Evaluation-Fixing Type II Diabetes for Good (March 2016)
Health Officer Bill Wucherer reported that 66 people attended the Fixing Type II Diabetes for Good program given by Dr. John Witcomb M.D. There were 44 evaluations completed. Overall the program was very well received.

VII. Program/Speaker

None

VIII. Announcements/
Correspondence/Articles

A. Announcements

1. Alzheimer's & Brain Health Series (April, May, June 2016)
Health Officer Bill Wucherer announced the 2016 dementia friendly community four (4) speaker series which is a Wisconsin Department of Health Services campaign.
2. Stepping On, Building Confidence/Reducing Falls (April 7-May 6)
Health Officer Bill Wucherer announced the Fall Prevention program which started April 7, 2016. The program is full with 18 participants.
3. 8th Annual City of Franklin Bike Rodeo (June 11, 2016)
Health Officer Bill Wucherer announced the 8th Annual City of Franklin Bike Rodeo for 2016 which will be held on June 11th.
4. Resilience, Take Care of Yourself (June 22, 2016)
Health Officer Bill Wucherer announced a speaker on June 22, 2016 for Resilience.

**Cont. VIII. Announcements/
Correspondence/Articles**

B. Correspondence

1. Thank You Letter from St. Stephen's for Food donation.
2. Thank You Card from Girl Scout Troop #5146
3. Presidential Proclamation for National Public Health Week.

A copy of a thank you letter from St. Stephen's for the food and cash donation was distributed for review.

A copy of a thank you letter from Girl Scout Troop #5146 for a band-aid donation was distributed for review.

A copy of a the proclamation from the President of the United States of America was distributed for review.

C. Articles

1. "Lazich won't seek re-election" [M J/S 3/22/16]
2. "City [Milwaukee] part of @2 million anti-heroin effort" [M J/S 2/11/16]
3. "Why the rise in food-poisoning is actually a good thing" [Time 3/28/16]

A copy of the article was distributed for review.

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IX. Adjournment

Robert Fedran moved to adjourn the BOH meeting, seconded by Kris Barnekow. The meeting was adjourned at 8:03 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary