

Approved May 23, 2011

**Minutes of the Franklin Public Library Board of Trustees
April 18, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held April 18, 2011 in the Sievert Room, 9151 West Loomis Road, Franklin, WI. The meeting was called to order by Vice President, Dennis McKnight at 6:05pm.

Present: Dennis McKnight, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, Library Director, Barbara Roark and Dr. Wendy Dzurick, for Dr. Steve Patz who was excused as was Board President D. Adam. **Public Comment:** None

Approval of Minutes from March 28, 2011: Motion made by T. Loew to approve the minutes, B. Martins seconded. Motion carried.

Committee Reports

Finance Committee: D. Oleson moved for approval of \$17,281.92 for vouchers. B. Martins seconded. Motion carried. D. Oleson moved for approval of the invoice from Compromise Technologies for Smart Access Manager (SAM) software license and technical support renewal. D. McKnight seconded. Motion carried.

New Business: Reappointment of Board Members: D. Adam and D. Oleson agreed to continue serving on the FPL Board if reappointed by Mayor Taylor.

Staff Appreciation Motion made by B. Martins and seconded by D. Schmidt to hold a staff appreciation week and provide \$250 for any expenses incurred. Motion carried.

Personnel Committee: Director B. Roark reported that Dana Marks and Sue Brettingen have been hired for 13 hours a week each as library assistants. Also a new hire for weekend maintenance is expected due to the loss of current employee.

Building and Grounds Committee: D. McKnight reported that a new clock will be purchased for over the fireplace. Also that Bob Tesch will continue to monitor the snow guards on the roof for repair or replacement.

Foundation Report: D. McKnight reported that the Library Foundation committee has changed to date of the 10th Anniversary fund raising dinner to April 28, 2012 and therefore needed to change the theme. Discussion is ongoing as to price, and other details. Dennis also provided a copy of the ad to run in the newspapers and city newsletter "What will your legacy be?" in conjunction with fund raising efforts by the Foundation. He also talked with the Northwestern Mutual Foundation regarding a grant but was informed that no grants were available at this time.

Report of Strategic Planning Operational Assessment Committee: M. Karolewicz reported that the committee met on April 14, 2012 and discussed issues regarding a survey of the needs and desires of the community for the future of the library. B. Roark and D. Oleson will be meeting to discuss and form questions for the survey. Next meeting is May 19th.

President's Report: D. Adam was excused and no report forthcoming.

Director's Report: Library Director B. Roark presented and the Board reviewed data regarding circulation and internet usage. The Historical Society had a successful program with about 75 people in attendance. And the "Spring w/o Sprain" program with "Mr.Fix-it" was well attended with over 90 people for the event. A survey conducted by the Health Department indicated that most people learn about the

Library Board Meeting Minutes
April 18, 2011
Page 2

various programs from the City newsletter and flyers at the library. **MCFLS Update:** there was discussion regarding charges/fees for books on hold which are not picked up. The next automation upgrade will have this feature. We will want to discuss this again.

Program Updates:

April 20th Math Olympics
April 25th Reference Meeting
Adult Spring Training Reading Program Ends
April 26th Family Egg-stravaganza Craft Day
April 27th Family Gaming Day
April 28th Movie Night Toy Story 3
May 12th LDAC Greendale Public Library
Foundation Planning Meeting
May 17th Take this Job and Love It CE Program at FPL
May 18th WWII Program the Wisconsin 3800
May 21st Children's Rummage Sale

Correspondence: A note of thanks from the Franklin Health Department for our services in their programs.

Next Meeting Date: May 23, 2011

Adjournment: M. Karolewicz moved to adjourn. B. Martins seconded. Motion carried. Meeting adjourned at 6:55pm.