

**Franklin Public Library Board of Trustees Meeting Minutes**  
**April 26, 2010**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held April 26, 2010 in the Sievert Room of the Franklin Public Library, 9151 West Loomis Road, Franklin, WI, 53132. The meeting was called to order by president, Dennis McKnight at 6:02 pm.

**Present:** Dennis McKnight, Bonnie Martins, Karen Wesener, Dr. Steve Patz, Judy Roberts, Barbara Roark, and Alderman Doug Schmidt.

**Excused:** Ed Devinger, Dave Adam, and Diane Oleson.

**Approval of minutes from March 22, 2010:** B. Martins moved to approve the minutes of March 22, 2010. K. Wesener seconded. Motion carried.

**Public Participation and Visitors:** Mary Jane Ingersoll, chair, City of Franklin Environmental Commission.

**Circulation and Internet Usage:** B. Roark presented circulation checkout statistics.

**Committee Reports:**

**Finance Committee:** K. Wesener moved approval of \$16,967.03 for vouchers and invoices. S. Patz seconded. Motion carried.

S. Patz moved to approve invoice from Comprise Technologies for \$2,401.00 to be paid from the fines account. J. Roberts seconded. Motion carried.

J. Roberts moved to approve invoice from Gordon Flesch Leasing in amount of \$1,202.40 for the copier to be paid from the fines account. B. Martins seconded. Motion carried.

**New Business:**

**LAN Server Recommendation:** J. Roberts moved payment to be paid from the fines account. Seconded by Alderman D. Schmidt. Motion carried.

**Rain Garden Space:** Mary Jane Ingersoll presented a site map of the proposed rain garden site, a 20' X 15', 300 square foot garden to be constructed on library grounds by the City of Franklin Environmental Commission. S. Patz moved approval of construction with re-evaluation in the third year by the Library Board of Trustees. J. Roberts seconded. Motion carried.

**Technology Review:** B. Roark offered an article about a very large sorting machine in New York City.

**Staff Appreciation:** Staff appreciation events have historically been held in the first week of May. S. Patz moved expenditures not to exceed \$200. Seconded by K. Wesener. Motion carried.

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**Registration Software:** The Franklin Public Library Foundation is looking into software for computerized program registration.

**Corkboard Update:** J. Roberts noted that a temporary display of some library programs had been organized in Fadrow Room A. More discussion of the area will follow in the future. The board will further discuss kinds of visual materials that will be encouraged and ways that material can be organized to present a visually pleasing image at the entrance area and other areas.

B. Roark was asked to document the kinds of display materials already provided, especially those brought in by the public at the triangular kiosks at the library entrance.

B. Roark was asked to suggest names of persons who could assist the board to more efficiently and attractively display program information and/or information from the public.

**Facebook Update:** J. Roberts suggested more regular programming news to be presented on Facebook.

**Friends Update:** K. Wesener reviewed the May 22<sup>nd</sup> Children's Rummage event to be offered to the public in co-operation with the Friends of the Franklin Public Library. B. Martins volunteered to obtain eight calculators for the May 22<sup>nd</sup> event and future events at the library.

**Personnel Committee:** No report.

**Building and Grounds:** D. McKnight noted a small leak near the top corner of the fireplace. The area will continue to be monitored.

**Foundation Report:** D. McKnight reported that the Franklin Public Library Foundation approved re-upholstering of the library task chairs at \$1,000 and approved \$6,000 of shelving for the Young Adult and other areas. The Foundation will look at other library furniture to assess condition.

**Report of Strategic Planning Committee:** Notes from the 3/25/2010 meeting were included.

**President's Report:** D. McKnight offered the Arlington Heights meeting room policy for review and discussion.

**Director's Report:** B. Roark asked the board about Volunteer Breakfast dates. In light of the May 22<sup>nd</sup> Children's Rummage, a June date was suggested.

J. Roberts moved that the Franklin Public Library Board of Trustees commission a plaque or token gift not to exceed \$125.00 be given to Alderman Tim Solomon for the years of service to the Franklin Public Library Board of Trustees. Funds to be taken from the fines account with possible presentation at the Volunteer Breakfast. Seconded by Alderman D. Schmidt. Motion carried.

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**Set Future Meeting Dates:** The next meeting was set for Monday, May 24, 2010

Alderman D. Schmidt presented B. Roark with six copies of “Country Boy Makes Good”, a personal history of Ed Schlueter, a past prominent citizen of Franklin.

**Adjournment:** B. Martins moved to adjourn at 7:38 p.m. Seconded by Alderman D. Schmidt. Motion carried.