

Approved June 21, 2010

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
April 19, 2010**

- I. The April 19, 2010 Civil Service Sub-Committee Meeting was called to order at 5:49 p.m. by Chairman Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Wikel (arrived at 5:51 p.m.), Barber, Green and Alderman Olson. Human Resource Coordinator Zahn was also in attendance.

- II. Approval of the Minutes from March 16, 2009, August 24, 2009 and January 18, 2010.

Motion by Alderman Olson and seconded by Member Barber to approve the minutes from 1/18/2010. Motion Carried: Ayes – All.

Motion by Member Barber and seconded by Alderman Olson to approve the 8/24/09 minutes with one minor correction to Member Green's name. Motion Carried: Ayes – All.

Motion by Member Barber and seconded by Member Wikel to approve the 3/16/09 minutes. Motion Carried: Ayes – All.

- III. Certification of a Transfer/Promotion List for Sewer & Water Technician

It was explained by Human Resource Coordinator Zahn that we had four internal applicants for the position. One applicant did not possess a CDL which is required by the contract and the job description and thus he was disqualified from taking the written exam. The other three applicants all took the written exam and passed based on the 75% passing requirement set by Civil Service in the past. Once an employee passes the exam the deciding factor is then departmental seniority. It is requested that the written test score be valid for 1 year in case additional openings occur.

Motion by Alderman Olson and seconded by Member Wikel to certify the list of 3 applicants that passed the written test for a period of 1 year. Motion carried: Ayes- All.

- IV. Adjournment

Motion by Member Green and seconded by Member Wikel to adjourn the April 19, 2010 Civil Service Sub-Committee Meeting at 5:53 p.m. Motion carried: Ayes-All.