



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	X	Michael Karolewicz	X	Alan Aleksandrowicz <i>Treasurer</i>	X
Annemarie Vitas- Oklobdzija <i>Secretary</i>	X	Terrence Berres	X	Christopher Doll	X
Lauren Rosso	X	Amanda Pound School <i>District Representative</i>	X (via phone)	Ald. Jason Craig <i>Aldermanic Representative</i>	X

**Also Attended:** Jennifer Loeffel, Assistant Library Director

**Call to Order:** President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:01p.m.

**Visitors:** None

**Public Comment:** None

**Approval of the Minutes from the Regular Meeting of the Library Board of Trustees, December 22, 2025:** A.

Aleksandrowicz motioned to approve the minutes; M. Imp seconded. J. Craig and T. Berres abstained. Motion passed on a roll call vote.

**Approval of the Minutes from the Special Meeting of the Library Board of Trustees, January 17, 2026:** A. Vitas-Oklobdzija

motioned to approve the minutes; A. Aleksandrowicz seconded. J. Craig and A. Pound abstained. Motion passed on a roll call vote.

L. Rosso arrived at 6:03pm

**Finance Committee:**

**Approval of Vouchers and Invoices for Funds 15 and 16 for 2025-**

Fund 15-Motion to approve invoices in the amount of \$5,389.04 by A. Vitas-Oklobdzija; seconded by J. Craig. A. Pound abstained. Motion passed on a roll call vote.

Fund 16-Motion to approve invoices in the amount of \$645.78 by M. Karolewicz; seconded by J. Craig. A. Pound abstained. Motion passed on a roll call vote.

**Approval of Vouchers and Invoices for Funds 15 and 16 for 2026-**

Fund 15-Motion to approve invoices in the amount of \$6,211.30 by A. Vitas-Oklobdzija; seconded by L. Rosso. A. Pound abstained. Motion passed on a roll call vote.

Fund 16-Motion to approve invoices in the amount of \$2,931.13 by J. Craig; seconded by M. Imp. A. Pound abstained. Motion passed on a roll call vote.

**Treasurer's Report-** A. Aleksandrowicz

The December report represents 100% of the year.

**FUND 15**

Total Revenue is 97.64% of the budget. Total expenditures are 87.72% of the budget. This would have been 99.75% of the budget if the reciprocal borrowing revenue was received. This would have been 96.32% of the budget that would have been recorded if we would properly record the reciprocal borrowing in 2025.

#### **FUND 16**

Total Revenue is 107.46% of the budget. Total expenditures are 75.55% of the budget.

Cash Register Report was not perfect as expected. There were a couple of items that were incorrectly entered that will be corrected.

#### **New Business:**

- a. Approval of Budget Amendment to the 2026 Library Budget for Fund 16 G.L. #16.0511.5816 (Library Materials) Increasing the Library Budget by \$12,000 to \$24,040:** A. Vitas-Oklobdzija motioned to approve; seconded by M. Imp. Motion passed on a roll call vote.
- b. Review and Approval of the 2026 Action Plan:** A. Vitas-Oklobdzija motioned to approve with minor changes; M. Karolewicz seconded. Motion passed on a roll call vote.
- c. Review and Approval of Purchase of Commercial Vacuum Not to Exceed \$4,300:** M. Karolewicz motioned to approve; seconded by A. Vitas-Oklobdzija. Motion passed on a roll call vote.
- d. Review of Master Calendar:** The Master Calendar was reviewed.

#### **COMMITTEE REPORTS:**

**Update on Past or Upcoming Council Actions Relating to the Library:** None.

**Update on Franklin Public Schools Matters Relating to the Library:** A. Pound reported that there was a great deal of positive feedback regarding the joint K4 event held at the library on January 19.

**Report fo the President:** None

**Monthly Report of the Library Director and FPL at a Glance:** J. Loeffel reported that the staff Inservice day was a success. She is meeting with various companies regarding the children's area redesign.

**Report of the Franklin Public Library Foundation:** The Foundation elected Dennis McKnight as the new president. The Foundation is looking for ways to help fund and support the children's area redesign.

#### **Upcoming Meetings:**

- a. Personnel Committee Meeting: TBD in the Sievert Conference Room.
- b. Regular Library Board of Trustees Meeting: February 23, 2026 at 6pm in the Sievert Conference Room

**Adjourn:** A. Vitas-Oklobdzija made a motion to adjourn the meeting at 7:11pm. A. Aleksandrowicz seconded. Motion passed on a roll call vote.

Respectfully submitted, Annemarie Vitas-Oklobdzija, Library Board Secretary