

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
MARCH 26, 2025**

- I. The March 26, 2025 Technology Commission Meeting was called to order at 6 p.m. in the Hearing Room of Franklin City Hall by Vice Chair Jim Rehberger.

IT Director Jim Matelski took roll call; a quorum was present. Members present were Alderman Peccarelli, Webler, Galusha, Rehberger, Pelkey, and McWilliams. Members Meade, Strowig, Surana, Farney, and Kaur were excused. Also in attendance was IT Director Jim Matelski.

- II. Citizen Comment Period – no citizens were present.

- III. Review and approval of the February 26, 2025 Meeting Minutes.

Motion made by Member Webler and seconded by Member Pelkey to approve the February 26, 2025 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Microsoft 365 Feasibility Study and Results

IT Director Matelski presented this item to the Commission and discussion was held regarding the three potential paths for the Microsoft cloud compliance. The Commission unanimously agreed that the full domain migration path was the best option for the Microsoft 365 application.

- V. NIST Security Policy: Media Protection Policy & Procedures

IT Director Matelski presented this item to the Commission. Discussion was held.

Motion made by Member Pelkey and seconded by Member Webler to approve the NIST Security Policy: Media Protection Policy & Procedures as written. Upon vote, Ayes-All, motion carried.

- VI. NIST Security Policy: Physical & Environmental Security Policy

IT Director Matelski presented this item to the Commission. Discussion was held.

Motion made by Member Rehberger and seconded by Member Pelkey to approve the NIST Security Policy: Physical & Environmental Security Policy as written. Upon vote, Ayes-All, motion carried.

- VII. Technical Issues Review

- Rapid 7 started releasing an updated version of their endpoint that includes the Velocipartor digital forensics toolset. During the August security incident, the analysis toolset was used to capture state information from running VMs. This information was uploaded to Rapid7 response team for interrogation. The toolset is now fully incorporated into the auto-updating agents and forensics information can be directly relayed to the SOC without intervention by the customer. The new capabilities were rolled out as part of a larger March AI initiative. AI is now used to assist the SOC with SIEM event analysis and correlation, helping to reduce the number of false positive alerts.

VIII. Director's Report on IT Operations

- On March 4, 2025, a major power outage impacted the northern Franklin and Oak Creek region, causing major facilities to transfer over to generator power several times that day. The exact cause of the power outages was unknown, but it did impact both the primary WiscNet and Spectrum backup circuits. A 45-minute WAN outage was incurred, as upstream WiscNet node appeared to also be impacted by the power outages. Although the WAN architecture is resilient with both a primary and backup carrier connection, in this incident, both carriers did fail as power issues were prevalent throughout the area. Unfortunately, regional power and communication issues can impact localized telecommunications.
- On March 5, 2025, external DNS for the franklinwi.gov zone file was moved to a new set of SecureDNS servers at Heartland Business Systems. HBS implemented four new DNS servers that replaced two servers that were contained within a single data center. The new servers were added to the .GOV registrar, which surprisingly did not create any form of a propagation delay. No problems or issues were a result of the change.
- On March 6, 2025, the Police Department RMS and CAD system was upgraded from Pro Phoenix 2022 to 2024 R2. Two outages were needed for the upgrade, as a pre-launch patch was first applied to the 2022 installation on 2/25/2025. After the system was confirmed to be stable, a full in place upgrade of both the application and database servers was performed. In spite of a significant upgrade to the base code and custom applications, there were very few problems or issues that cropped up over the past couple of days. This was a very successful upgrade and one that caused only minor issues. The Police Department is on the most current release of the software with the very latest security hotfixes. No problems were encountered with Milwaukee County Tellus systems.
- As one of the final Ring Central conversion steps, the Polycom x50 video conferencing systems are being ported from Zoom over to the new vendor. These are legacy conferencing systems that were purchased at the very beginning of the pandemic, but they still are being used with some frequency. This is particularly true when the Hearing Room or Council Chambers are pre-booked with meetings. Fortunately, the x50 does accept Ring Central as a built-in conferencing carrier/provider. There are some residual issues with calendars, but we are finally able to deactivate the last of the Zoom licenses.

IX. Future Agenda Items.

- IT Security Project—Johnson Controls, Inc.
- Failure Avoidance and Mitigation
- Cloud Migration & Email Conversion

X. Next Meeting Date: Wednesday, April 23, 2025 – 6 p.m.

XI. Adjournment

Motion made by Member Rehberger and seconded by Member Pelkey to adjourn the March 26, 2025 Technology Commission Meeting at 6:55 p.m. Upon vote, Ayes-All, motion carried.