

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, JANUARY 13, 2025**

Approved 4/14/2025

1) Call to Order

Patricia Nissen called the Board of Health meeting to order on January 13, 2025 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI.

2) Roll Call

Present: Lauren Gottlieb; Wayne Hustad; Patricia Nissen; Alderman Michael Barber; James Rydlewicz

Excused: Dr. Henry Wengelewski; Dr. Patricia Golden; Amy Marzofka

3) Approval of Minutes:

a) November 11, 2024

A motion was made to approve the minutes from November 11, 2024 Board of Health meeting with one correction, Patricia Nissen called the meeting to order as Dr. Henry Wengelewski was excused. Seconded. Motion carried unanimously.

4) Citizen Comments Period

No citizen comments.

5) Unfinished Business

No unfinished business

6) New Business

A. Administrative Updates

a. Upcoming Year 9 Drug Free Communities Grant Program Site Visit

This required visit is completed with the CDC and will take place later in January 2025.

b. Health Department and exam room infrastructure update

An update was given on Health Department and Health Wing updates currently taking place.

c. Wisconsin Department of Health And Human Services 140 Review for Franklin Health Department

This required review will take place in Spring 2025.

B. Clinic Services Updates

a. Immunization Program Compliance Site Visit

This site visit is a requirement of the Vaccines For Children (VFC) Program, it was completed and passed in January 2025

b. Clinic Services

Activity report presented.

c. Communicable Disease Report

Health Department activity report was presented for the 4th quarter of 2024.

C. Health Department Programmatic Updates

a. Community Initiatives

- i. Franklin Health Collaborative Meeting taking place in January 2025.
- ii. Volition Franklin efforts Update on events and activities.
- iii. Maternal Child Health
Welcome Baby 2025 launch The Health Department will begin sending welcome packages to new babies born to Franklin residents, starting January 2025.
- iv. 2025 City Food Drive Annual employee food drive will take place in February 2025.

b. Presentation and Education

- i. Community An update was given on Community Events the Health Department attended in the 4th quarter of 2024.
- ii. National Leadership Forum, February 2025 Multiple staff from the Health Department will attending and presenting at this event in Washington DC.

D. Environmental Health Updates

a. Program Evaluation

This required evaluation was completed and passed in December 2024.

b. Inspection Report

Inspection activity was reported.

7) Adjournment

Motion to adjourn. Seconded.
Motion carried unanimously.