

Franklin Public Library  
Library Board Meeting  
December 22, 2025  
Approved: January 26, 2026



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp President	X	Christopher Doll	X	Alan Aleksandrowicz Treasurer	X
Annemarie Vitas- Oklobdzija Secretary	X	Terrence Berres	Excused	Mike Karolewicz Vice President	X
Amanda Pound Franklin School District	X	Lauren Rosso	X	Jason Craig Aldermanic Representative	Excused

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**I. CALL TO ORDER:** M. Imp called the meeting to order at 6:01pm and performed roll call attendance.

**II. PUBLIC COMMENT:** None

**III. APPROVAL OF MINUTES:**

- a. M. Karolewicz moved to approve the minutes from the November 24, 2025 regular meeting of the Library Board of Trustees; seconded by A. Aleksandrowicz. Motion passed.

**V. Finance Committee:**

**a. Approval of Vouchers and Invoices**

- i. A. Vitas-Oklobdzija moved to approve Fund 15 vouchers and invoices for \$12,001.46; seconded by L. Rosso. Motion passed.
- ii. M. Karolewicz moved to approve Fund 16 vouchers and invoices for \$5,988.09; seconded by A. Vitas-Oklobdzija. Motion passed.

(Trustee C. Doll arrived at 6:11pm)

- b. **Treasurer's Report** – The November report represents 91.51% of the year. Fund 15 total revenue is 97.58% of the budget. Total expenditures are 81.54% of the budget. Fund 16 total revenue is 102.64% of the budget. Total expenditures are 65.00% of the budget. Cash register was perfect as expected.

**VI. New Business:**

- a. **Discussion and Action Regarding Accrued Fines Through December 31, 2025, on Children's and Young Adult Materials:** M. Karolewicz motioned to consider all fines from January 1, 2019 waived as of January 1, 2026; seconded by M. Imp. Motion passed.
- b. **Action Regarding Recommendation from Personnel Committee Regarding 2026 Hourly Pay Rates of Library Assistants Cathy Schedler and Susan Budish:** M. Imp motioned for J. Loeffel to take the necessary steps to attain pay equity with Jackie Ganiere and Marcia Altstadt for Cathy Schedler and Susan Budish.
- c. **Library Director Evaluation and Compensation:** A. Vitas-Oklobdzija motioned to go into closed session; seconded by L. Rosso. M. Imp performed a roll call vote with all trustees unanimously voting to enter closed session at 6:22pm. A. Vitas-Oklobdzija motioned to come out of closed session at 6:56pm; seconded by L.

Rosso. Motion passed. M. Imp motioned to raise the compensation of the Library Director a total of 4%; seconded by M. Karolewicz. Motion passed.

- d. Assistant Director and Circulation Manager Evaluation and Compensation:** M. Imp motioned to go into closed session; seconded by A. Vitas-Oklobdzija. M. Imp performed a roll call vote with all trustees unanimously voting to enter closed session at 6:59pm. A. Vitas-Oklobdzija motioned to come out of closed session at 7:04pm; seconded by L. Rosso. Motion passed. M. Imp motioned to raise the compensation of the Assistant Director a total of 3.5% and the Circulation Manager a total of 3%; seconded by A. Vitas-Oklobdzija. Motion passed.
- e. Action Regarding Moving 2026 Staff In-Service Morning from January 19, 2026 to January 12, 2026:** C. Doll motioned to change the date to January 12, 2026; L. Rosso seconded. Motion passed.

**VII. Update on Past or Upcoming Council Actions Relating to the Library:** None

**VIII. Update on Franklin Public Schools Matters Relating to the Library:** None

**IX. Report of the President:** M. Imp suggested the Building and Grounds Committee develop a schedule to address long-term maintenance.

**X. Report of the Library Director:**

- a. Monthly Activity of Library Director and Library:** JCI continues to drop the ball regarding heating and cooling issues.
- b. FPL @ a Glance Statistics Report:** Physical circulation down a little bit for the year, but the increase in electronic materials has made up for it.

**XIII. Report of the Franklin Public Library Foundation:** Bake Sale on December 13 netted almost \$2,000.

**XIV. Upcoming Library Board Meetings:**

- a.** Strategic Planning Retreat: January 17, 2026. Breakfast at 8:30am with meeting to follow at 9:00am.
- b.** Regular Library Board of Trustees Meeting: January 26, 2026 at 6:00pm in the Sievert Conference Room.

**XV. Adjourn:** A. Vitas-Oklobdzija moved to adjourn the meeting at 7:25pm. C. Doll seconded. Motion passed.

Respectfully submitted, A. Vitas-Oklobdzija, Library Board Secretary