

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, AUGUST 11, 2025**

Approved 10/13/2025

1) Call to Order

Patricia Nissen called the Board of Health meeting to order on August 11, 2025 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI.

2) Roll Call

Present: Lauren Gottlieb; Wayne Hustad; Alderman Yousef Hasan; James Rydlewicz; Dr. Henry Wengelewski;
Excused: Patricia Nissen; Dr. Patricia Golden; Amy Marzofka; Rebecca Eberhardt

3) Approval of Minutes:

a) April 14, 2025

A motion was made to approve the minutes from April 14, 2025 Board of Health meeting. Seconded. Motion carried unanimously.

4) Citizen Comments Period

No citizen comments.

5) Unfinished Business

No unfinished business

6) New Business

A. Administrative Updates

**a. Health Department DHS
140 Review**

Franklin Health Department (FHD) will be moving from a Level 2 to a Level 3.

- i. Drafted Press Release**
- ii. Determination Letter to
Common Council**

Board recommends bringing forward to Council on 8/19/2025 unanimously.

b. Warming/Cooling Center

Currently working on an MOU with Southbrook Church, not finalized but hoping to be finalized by winter.

c. Job Description Update

Updates to the job description for Health Officer. Board recommends bringing forward to Personnel Committee unanimously, to be brought back to board if major changes occur before finalized.

B. Clinic Services Updates

**a. Communicable Disease Report
i. Measles update**

Health Department activity reported. First cases of measles in Wisconsin, no additional cases at this time.

b. Adult Health and Wellness Fair

Taking place on Thursday, October 2, 2025 at the Franklin Public Library. FHD will be giving flu vaccines at this event.

C. Health Department Programmatic Updates

a. Community Initiatives

- i. Community Cookbook Currently being finalized
- ii. Trunk or Treat October at the Library parking lot
- iii. Franklin Senior Membership Working with the Franklin Senior group to make a directory
- iv. National Night Out Tabling event on food safety
- v. Stepping On Another session beginning on October 21st

b. Presentation and Education

- i. Measles Tabletop FHD staff participated.
- ii. Emergency Preparedness June Exercise FHD hosted an internal city preparedness training.
- iii. Volition Franklin Presentation Megan Conway presented on Delta-8

D. Environmental Health Updates

- a. Elevated Blood Lead Level New FHD staff trained in Lead follow-up. Currently have 2 staff members trained.
- b. DATCP Program Update Inspection activity was reported.

7) Adjournment

Motion to adjourn. Seconded.
Motion carried unanimously.