

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Friday, September 22, 2023 @ 1:00 p.m.**

MINUTES

I. The September 22, 2023 Police & Fire Commission Meeting was called to order at 1:00 p.m. by Commission President Mineo in the Franklin City Hall Hearing Room. Members present were Commissioners Mineo, Martins, Klusman, and Donohoo. Commissioner Schnagl was excused. Also in attendance were Police Chief Oliva, Assistant Chief Liermann, and Human Resources Manager Zahn.

II. Approval of the Minutes from 7/5/2023

Motion by Commissioner Martins and seconded by Commissioner Klusman to approve the minutes from the 7/5/2023 meetings as written. Motion Carried: Ayes – All.

III. The Creation of an Eligibility List for the 2021 Police Patrol Officer Hiring Process – Existing Officers

Motion by Commissioner Donohoo and seconded by Commissioner Martins to add the names of Marc L. Friedrich and Derek M. Zehetner to the eligibility list for Police Officers. Motion Carried: Ayes – All.

IV. Hiring of Police Patrol Officer - The Hiring of Marc L. Friedrich as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

Motion by Commissioner Donohoo and seconded by Commissioner Martins that Marc Friedrich is hereby appointed to the position of City of Franklin Police Patrol Officer effective 10/9/23, that said appointment is subject to a 1 year introductory period commencing on the effective date of hire, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

V. Hiring of Police Patrol Officer - The Hiring of Derek Zehetner as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

Motion by Commissioner Donohoo and seconded by Commissioner Martins that Derek Zehetner is hereby appointed to the position of City of Franklin Police Patrol Officer effective 10/9/23, that said appointment is subject to a 1 year introductory period commencing on the effective date of hire, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VI. City Personnel Performance Evaluation. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility. The Commission will then reconvene into open session at the same place thereafter to act on such matters as it deems appropriate and to continue the meeting agenda items

Motion by Commissioner Martins and seconded by Commissioner Klusman to go into closed session at 1:11 p.m. Motion Carried: Ayes – All. Motion by Commissioner Martins and seconded by Commissioner Klusman to reconvene into open session at 1:20 p.m.

No Action was taken but the Commission agreed to hold another meeting in approximately mid-October.

- VII. An Update on Police and Fire Department Staffing Levels and Hiring.
- VIII. Police and Fire Department Informational Items
- IX. Future Meeting Dates and Agenda Items.
- X. Adjournment.

Motion by Commissioner Martins and seconded by Commissioner Klusman to adjourn at 1:24 p.m.
Motion Carried: Ayes – All.