

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
November 28, 2023**

I. The November 28, 2023 Civil Service Sub-Committee Meeting was called to order at 2:01 p.m. in the Alderman's Room at City Hall. Members present were Chair Wikel, Member Traynor, Alderman Barber and Human Resources Manager Zahn.

II. Approval of the Minutes from 9/25 & 10/16/2023

Motion by Alderman Barber and seconded by Member Traynor to approve the minutes from 9/25/23 and 10/16/23 as written. Motion Carried: Ayes – All.

III. Approval of an External Hiring list for the position of Sewer & Water Technician

HR Manager Zahn informed the Committee that this list did not need to be certified yet at this time.

IV. Approval of an External Hiring list for the position of Library Assistant.

Motion by Alderman Barber and seconded by Member Traynor to certify the 54 applicants that meet the minimum requirements and applied by the deadline. Motion Carried: Ayes – All.

V. Upcoming Meeting Dates

VI. Adjournment

Motion by Member Traynor and seconded by Alderman Barber to adjourn the meeting at 2:10 p.m. Motion Carried: Ayes – All.