

**CITY OF FRANKLIN  
TECHNOLOGY COMMISSION MEETING MINUTES  
JANUARY 25, 2023**

- I. The January 25, 2023 Technology Commission Meeting was called to order at 6:01 p.m. in the Hearing Room of Franklin City Hall by Vice Chair Strowig.

IT Director Jim Matelski took roll call; a quorum was present. Members present were Strowig, Alderwoman Eichmann, Webler, and Surana. Members Meade, Galusha, Rehberger, Farney, and Kaur were excused. Also in attendance was IT Director Jim Matelski.

- II. Citizen Comment Period – No citizens were present.

- III. Review and approval of the August 31, 2022 Meeting Minutes.

Motion made by Member Webler and seconded by Alderwoman Eichmann to approve the August 31, 2022 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Election of Chair & Vice Chair

Motion made by Member Webler and seconded by Member Surana to defer this item to the next meeting. Upon vote, Ayes-All, motion carried.

- V. Strategic Technology Plan – Strategies & Activities Goals 5-7

IT Director James Matelski reviewed the Strategies and Activities Goals 5-7 of the Strategic Technology Plan with the Commission. Discussion was held. A final motion to recommend will not be done until all changes are outlined for the entire document. Informational item only – no action taken.

- VI. Milwaukee County Tellus Shared Service Management

IT Director James Matelski presented this item to the Commission. Discussion was held. Informational item only – no action taken.

- VII. Technical Issues Review

- The Franklin Police Department has received authorization from the Franklin School District to be granted access to their security camera and surveillance systems. Due to a growing national trend in school violence, it was deemed necessary that this collaboration of resources begin sooner rather than later. The shared environment should be constructed from existing networks and infrastructure, instead of waiting until the new fiber optic network is completed. Franklin IT will be working with the school district to set up IPSec tunnels and routing between offices, and then gaining access to the interface software necessary to access the surveillance infrastructure. It is roughly estimated that this project will be completed in about two months. A memorandum of understanding and agreement for the establishment of policies and procedures is actively being worked on.

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VIII. Director's Report on IT Operations

- Franklin Police Department (PD) servers are being upgraded from Pro Phoenix 2020 R2 over to the latest version of Pro Phoenix 2022. The vendor has made significant feature and security changes to the product. The PD requested that the new RMS and CAD application software be placed on brand new Windows 2022 virtual machines, instead of doing an in-place upgrade on the existing virtual machines. Although this approach is more time and resource intensive, the PD deemed that the implementation is much cleaner and the overall installation is more stable than a traditional in-place upgrade. The 2022 servers have been built and configured. The Police Department is actively user acceptance testing the environment, with an estimated conversion date of February 13, 2023.
- Rapid7 servers have been built and deployed, while linking the resources to the online cloud environment. Over 270 Rapid7 agents have been manually deployed and are relaying event and security information up to the cloud. The building out of the on-premise infrastructure was more labor and resource intensive than was originally estimated. To date, four on-premise servers/virtual appliances needed to be setup and configured even though the product is largely cloud-based and administered from the cloud. MDR SOC integration is moving forward with no significant incidents being detected from a month's worth of data. Normally the vendor monitors an environment for 60 days and corrects existing problems before fully enabling the SOC service.

IX. Distribute Updated Code of Conduct/Signature Requested

The updated Code of Conduct was distributed to members who have not yet reviewed/signed it.

X. Future Agenda Items.

- Fiber Network to Access Internet Services for City of Franklin Municipal Business Operations
- Strategic Technology Plan & Cyber Security Component
- Risk Watch Matrix
- Vendor Fail

XI. Next Meeting Date: Wednesday, February 22, 2023 – 6 p.m.

XII. Adjournment

Motion made by Member Webler and seconded by Alderwoman Eichmann to adjourn the January 25, 2023 Technology Commission Meeting at 7:22 p.m. Upon vote, Ayes-All, motion carried.