



ATTENDANCE:

| Name | Attended | Name | Attended | Name | Attended |
|--|----------|--|----------|--|----------|
| Maria Imp <i>President</i> | X | Mike Karolewicz <i>Vice-President</i> | X | Alan Aleksandrowicz <i>Treasurer</i> | X |
| Annemarie Vitas-Oklobdzija <i>Secretary</i> | X | Terry Berres | X | Doris Weber | X |
| Judith Williams-Killackey | X | Annalee Bennin <i>School District Administrator</i> | X | Ald. Michelle Eichmann <i>Aldermanic Representative</i> | X |

Also Attended: Jennifer Loeffel, Library Director

- I. **Call to Order:** President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:01 p.m.
- II. **Visitors:** None. President M. Imp welcomed Alderwoman M. Eichmann to the Library Board.
- III. **Public Comment:** None
- IV. **Donations:** None
- V. **Approval of Minutes from Regular Meeting of the Library Board of Trustees on March 27, 2023:**
 - a. Motion to approve minutes made by M. Karolewicz; seconded by D. Weber. Motion carried.
- VI. **Finance Committee:**
 - a. **Approval of Vouchers and Invoices for Fund 15**-Motion to approve invoices in the amount of \$16, 071.89 by M. Imp; seconded by A. Bennin. Motion carried.

Approval of Vouchers and Invoices for Fund 16-Motion to approve invoices in the amount of \$5,594.23 by M. Karolewicz; seconded by T. Berres. Motion carried.
 - b. **Treasurer’s Report-** A. Aleksandrowicz

The March report represents 24.66% of the year.
FUND 15
 Total Revenue is 95.57% of the budget. Net investment earnings are 248.85% of the budget. Total expenditures are 24.74% of the budget.
FUND 16
 Total Revenue is 31.15% of the budget. Interest on investments is 324.4% of the budget. Total expenditures are 29.57% of the budget.
The Cash Register Report was perfect as expected.
- VII. **BUSINESS:**
 - a. **Discussion on Board Appointments Either New or Renewal:** A. Vitas-Oklobdzija and T. Berres both have terms ending June 30, 2023. Both are willing to renew their appointments for another term.
 - b. **Q1 Action Plan Update:** Action plan goals progressing well. Majority of goals are on target for completion date.

c. Policy Review:

- i. Reading Garden Policy:** M. Imp motioned to revise with slight modifications; M. Karolewicz seconded. Motion carried.
- ii. Replacement Policy:** A. Vitas-Oklobdzija motioned to revise with further specifications regarding specific items replacement; A. Aleksandrowicz seconded. Motion carried.

VIII. OLD BUSINESS:

- a. Library Security Project Update:** Heartland Business Systems will be implementing new system sometime this summer. Verification of several details remains, but general work has been approved. J. Loeffel will check with City of Franklin IT Director to see if the library will need to be closed during camera installation and report back to the Library Board.
- b. Discussion on Programming for Older Adults:** Continue to seek out and publicize health programs in tandem with the Health Department whenever applicable. Also continue to seek out and provide additional programming whenever possible.

IX. Update on Past or Upcoming Council Action Relating to the Library: None.

X. Update on Franklin Public Schools Matters Relating to the Library: A. Bennin mentioned the upcoming visits to the Franklin Public Schools by the children's librarians to publicize the Summer Reading Program.

XI. Report of the President: M. Imp attended the Common Council meeting for the parking lot contract approval and met with Heartland Business Systems representative to walk through the library and discuss camera placement. She is planning to file an open records request to ascertain certain library expenditure requirements.

XII. Report of the Library Director: J. Loeffel reminded the Library Board that the Milkmen game fundraiser will be May 21, 2023. All encouraged to attend and promote. FJ Chiropractic is donating almost \$5,000 to replace the seating in the Children's Area.

XIII. Report of the Franklin Public Library Foundation: Upcoming meeting on Monday, May 15, 2023.

XIV. Report on COLAND Activity: None.

XV. Upcoming Library Board Meetings

- a. Next regular meeting will be Monday, May 22, 2023 at 6:00pm in the Sievert Conference Room.** M. Eichmann will be unable to attend the meeting.

XVI. Adjournment: A. Vitas-Oklobdzija made a motion to adjourn the meeting at 7:41pm. M. Karolewicz seconded. Motion carried.

Respectfully submitted, Annemarie Vitas-Oklobdzija, Library Board Secretary