

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL INSPECTION CONFERENCE ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
Tuesday, November 22, 2022 @ 1:00 p.m.**

**MINUTES**

I. The November 22, 2022 Police & Fire Commission Meeting was called to order at 1:02 p.m. by Commission President Mineo in the Franklin City Hall Inspection Conference Room. Members present were Commissioners Mineo, Martins, Schnagl, Klusman and Donohoo. Also in attendance were Police Chief Oliva and Human Resources Manager Zahn.

II. Approval of the Minutes of the September 14, 2022 meeting.

Motion by Commissioner Martins and seconded by Commissioner Donohoo to approve the minutes as prepared. Motion Carried: Ayes – All. (with Klusman abstaining as he hadn't been on the Commission).

III. The Creation of an Eligibility List for the 2021 Police Patrol Officer Hiring Process – Existing Officers

Motion by Commissioner Schnagl and seconded by Commissioner Martins to add the names of Dakota Elm and Jacob Bartaczewicz to the eligibility list for experienced officers. Motion Carried: Ayes – All.

IV. Hiring of Police Patrol Officer – The Hiring of Dakota J. Elm as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

Motion by Commissioner Martins and seconded by Commissioner Schnagl that Dakota J. Elm is hereby appointed to the position of City of Franklin Police Patrol Officer effective 12/5/2022, that said appointment is subject a 1 year introductory period commencing on the effective date of his hiring, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

V. Hiring of Police Patrol Officer – The Hiring of Emeterio Gutierrez as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

This item is on hold until the next meeting.

VI. Hiring of Police Patrol Officer – The Hiring of Jacob T. Bartaczewicz as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

Motion by Commissioner Schnagl and seconded by Commissioner Martins that Jacob T. Bartaczewicz is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/1/23 or after, that said appointment is subject to satisfactory completion of the medical, physical, and psychological exams, 1 year introductory period commencing on the effective date of his graduation from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VII. The Creation of an Eligibility List for the July 2022 Police Patrol Officer Hiring Process- New Employees

Motion by Commissioner Schnagl and seconded by Commissioner Klusman to add the names of Chase A. Voelzke and Zachary J. Hansen to the July 2022 Police Patrol Officer Hiring List for New Employees. Motion Carried: Ayes – All.

- VIII. Hiring of Police Patrol Officer – The Hiring of Chase A. Voelzke as a City of Franklin Police Patrol Officer from the July 2022 Police Patrol Officer Hiring Process – New Employees.

Motion by Commissioner Schnagl and seconded by Commissioner Martins that Chase A. Voelzke is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/1/23 or after, that said appointment is subject to satisfactory completion of the medical and physical exams, 1 year introductory period commencing on the effective date of his graduation from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- IX. Hiring of Police Patrol Officer – The Hiring of Zachary J. Hansen as a City of Franklin Police Patrol Officer from the July 2022 Police Patrol Officer Hiring Process – New Employees.

Motion by Commissioner Schnagl and seconded by Commissioner Klusman that Zachary J. Hansen is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/1/23 or after, that said appointment is subject to satisfactory completion of the medical, physical, and psychological exams, 1 year introductory period commencing on the effective date of his graduation from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- X. An Update on Police and Fire Department Staffing Levels and Hiring.

- XI. Police and Fire Department Informational Items

- XII. Commission Elections

Motion by Commissioner Martins and seconded by Commissioner Donohoo to nominate Commissioner Mineo as President of the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Schnagl and seconded by Commissioner Martins to nominate Commissioner Klusman as Vice-President of the Commission. Motion Carried: Ayes – All.

- XIII. Future Meeting Dates and Agenda Items.

- XIV. Adjournment.

Motion by Commissioner Martins and seconded by Commissioner Klusman to adjourn at 1:36 p.m. Motion Carried: Ayes – All.