

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., September 27, 2021**

MINUTES

- I. The September 27, 2021 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Traynor, Budny, Prusko, Alderman Barber (left at 6:30), and Alderman Mayer (arrived 6:01, left at 7:05). Member Pesch and Alderman Holpfer were absent. Also in attendance were Director of Administration Steeno and Human Resources Coordinator Zahn.

Items below were not taken in order so that Alderman Barber could be present for items V, VII, and IX prior to him leaving for another meeting.

- II. Welcome to New Member Alderman Ed Holpfer

This item was skipped as Alderman Holpfer was not in attendance.

- III. Citizen comment period

There were no citizens present.

- IV. Approval of the Minutes from 6/21/21.

Motion by Alderman Barber and seconded by Member Wikel to approve the minutes from 6/21/2021 as written. Motion Carried: Ayes – All.

- V. Election of Officers

Chair Brunner informed the group that she would be resigning from the Committee to move out of town (so she asked not to be nominated for the position). Several other members indicated that they did not want to be nominated.

Motion by Member Traynor and seconded by Member Budny to nominate Member Wikel for President. Motion Carried: Ayes – All.

Motion by Member Traynor and seconded by Member Wikel to nominate Alderman Barber as Vice-Chair. Motion Carried: Ayes – All.

- VI. 2022 Benefit Changes – Consideration of Health Insurance Plan and Supplementary Program Changes

Motion by Member Wikel and seconded by Member Budny to approve the 2022 health insurance plan elements and supplementary program changes, and forward such recommendation to the Common Council for their consideration. Motion Carried: Ayes – All.

VII. Amendment to the Compensatory Time Off Policy for Police Sergeants

Motion by Alderman Mayer to move to recommend the change in comp time policy for the Police Sergeants. Motion failed due to no second. Upon discussion Director of Administration requested she be given 1 month to get a few more answers to questions regarding this policy change.

Motion by Alderman Barber and seconded by Member Traynor to table the item for one month with the understanding that this will not go beyond the next meeting in 3 weeks. Motion Carried: Ayes – All.

VIII. Draft Updated Sick Leave/Severance Policy

Discussion was held but no action taken. More analysis will be done.

IX. Consideration of Changes to the Civil Service System Regarding Certifications of Hiring Lists and Hiring Exams (and potentially the approval of a hiring list in the absence of a Civil Service Sub-Committee quorum for the separately scheduled meeting)

No action was taken but the group did indicate that they were receptive to staff looking at this issue further and bringing forward a recommendation and/or options.

X. Staffing Report

Info was provided. No action was needed.

XI. Next Meeting Date

The next regularly scheduled meeting is planned for October 18, 2021.

XII. Adjournment

Motion by Member Traynor and seconded by Member Wikel to adjourn the Personnel Committee meeting at 7:10 p.m. Motion carried: Ayes-All.