

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, NOVEMBER 8, 2021**

Approved 12/13/2021

- 1) **Call to Order**

Dr. Wengelewski called the Board of Health meeting to order on November 8, 2021 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI.
- 2) **Roll Call**

Present: Dr. Henry Wengelewski, DDS;
Health Officer Courtney Day, RN;
Lori O'Neil, RN; Dr. Patricia Golden;
Wayne Hustad; Amy Marzofka
Excused: Patricia Nissen; Peggy LeMahieu;
Alderman Michael Barber
- 3) **Approval of Minutes:**
 - a) May 10, 2021

A motion was made to approve the minutes from June 14, 2021 Board of Health meeting. Seconded. Motion carried unanimously.
- 4) **Citizen Comments Period**

No citizen comments.
- 5) **Unfinished Business**

No unfinished business.
- 6) **New Business**
 - A. *Administrative Report*
 1. Personnel Updates

The part-time Public Health Nurse position has been filled. She will start on November 22, 2021. We have also brought on an epidemiologist through Maxim to help with the Community Health Assessment and data analysis. There are also now at 3.5 contact tracers to work on new COVID cases.
 2. Community Health Assessment Update

There have been 21 key informant interviews done. The Health Department is also working on getting surveys out to the Community. Focus Groups started today as well.
 3. Drug Free Communities Grant Update

Renewal Application for years 6-10 was approved in September.
 4. Budget Update

The main changes to the budget are the addition of Grants related to COVID-19.
 5. 140 Presentation

The 140 Review Certificate will be presented during our next staff meeting.
 - B. *Public Health Nursing Report*
 1. City of Franklin COVID Updates

Approximately 74% adults in Franklin are vaccinated. COVID-19 is still present in Franklin, currently in the Moderate/High level.

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| 2. Flu Vaccine Updates | The Health Department has given over 800 flu vaccines so far for the season. There is one clinic left on November 17 th . After that there will be certain hours available for walk-ins. |
| 3. Other Communicable Disease Referrals and Trends | Communicable Disease referrals have been higher than in previous years. |
| 4. Human Service Referrals | The Health Department continues working on human health hazards. There is one in particular that the Health Department, along with other Departments in the city, are working with the owner of a hoarded home. |
| 4. Community Health Programs | The Stepping On class continues to be extremely popular. Another program has started, called "Mind Over Matter" that is geared toward Seniors.
Trunk-or-Treat took place in the Library parking lot. An estimated 450 families participated. |

C. *Environmental Health/Emergency Preparedness Report*

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| 1. Division of Agriculture, Trade, and Consumer Protection Licensing and Inspections | The program will be evaluated on November 15 th . The Policy & Procedures will be looked at to make sure they are up-to-date. The Sanitarian will also have a Standardization Evaluation the same week. |
| 2. Environmental Health Referrals | Animal bites are up from last year. There have been some repeat violations. |

8) Adjournment

Motion to adjourn. Seconded.
Motion carried unanimously.