

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., May 24, 2021**

MINUTES

- I. The May 24, 2021 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Traynor, Budny, Alderman Barber, Alderman Dandrea, Wikel, Pesch, and Alderman Mayer. Member Prusko attempted to join via ZOOM but was unable to connect. Also in attendance were Director of Administration Steeno and Human Resources Coordinator Zahn.

- II. Pledge of Allegiance

- III. Citizen comment period

There were no citizens present.

- IV. Approval of the Minutes from 5/17/21.

Motion by Member Wikel and seconded by Alderman Barber to approve the minutes from 5/17/2021 as written. Motion Carried: Ayes – All.

- V. Recommendation of a Benefit Consulting Firm

Director of Administration Steeno explained the process used to select a consulting firm and the staff recommendation. RaeAnne Beaudry and Scott Fuller from USI were available to answer questions from the Committee. Motion by Alderman Barber and seconded by Member Traynor to recommend a Consulting Services Agreement with USI Insurance Services, LLC, for employee and retiree health insurance and other ancillary benefits, for the period of July 1, 2021 – June 30, 2024. Motion Carried: Ayes – All.

- VI. Next Meeting Date

The next regularly scheduled meeting is planned for June 21, 2021.

- VII. Adjournment

Motion by Alderman Barber and seconded by Member Wikel to adjourn the Personnel Committee meeting at 7:22 p.m. Motion carried: Ayes-All.