

**CITY OF FRANKLIN**  
**PARKS COMMISSION SPECIAL MEETING**  
**MINUTES**  
**June 28, 2021**

Approved  
July 12, 2021

**CALL TO ORDER**

- I. Chair Michael Wrench called the June 28, 2021 Special Parks Commission meeting to order at 6:31 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen and Ex-Officio member Michelle Runte. Excused was Commissioner Joseph Musolf. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Director of Administration Peggy Steeno .

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:32 p.m. No citizens were present.

**APPROVAL OF MINUTES**

None.

- III. None.

**UNFINISHED BUSINESS:**

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

- IV.
  - A. A park bench has been installed. Associate Planner Ecks will speak with Mayor Olson for date of presentation.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- B. Focus on southwest portion of city. They will be focusing on long-term plans. Next input session working with Plan Commission. New draft next month. Short term will be focusing on Parks Commission and Common Council recommendations because impact fees are critical to be spent between 2021-2024.

**NEW BUSINESS**

Trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park

- V.
  - A. Glen reported St. Martins trail width changed to 8'. 116<sup>th</sup> street seeking to add trail head, seeking 70% grant match. Proposed trail Forest Home from Menards to county line, but not on line. Church Street improving concrete shoulder. South 100<sup>th</sup> bridge to Loomis . Ryan Creek trail working on some issues. 112<sup>th</sup> & SW corner 150 acre from county. Discussion only, no action taken

2022 Budget and long-range Capital Improvement Plans. Parks

- B. Budget request for capital improvements impact fees must

Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Trail and Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

be spent by 2022. \$1.2M must be spent by 2023. \$1M in place to implement. If no 116<sup>th</sup> grant impact fees would equal \$473K and City funds needed = \$290K for that project.

Rescheduled tour of parks.

C. Rescheduled for July 26, 2021

**NEXT MEETING**

VI. **July 12, 2021**

**ADJOURNMENT**

VII. Vice Chair Bartels moved and Commissioner Coenen seconded to adjourn the Special Parks Commission meeting of July 28, 2021 at 8:50 p.m.. On voice vote all voted 'aye'. Motion carried (5-0-1).