

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING MINUTES**  
**July 12, 2021**

Approved  
August 9, 2021

**CALL TO ORDER**

- I. Chair Michael Wrench called the July 12, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, Secretary Joseph Musolf, Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen. Absent was Ex-Officio member Michelle Runte. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Director of Administration Peggy Steeno.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:33 p.m. One citizen was present.

**APPROVAL OF MINUTES**

Regular meeting minutes of June 14, 2021.

- III. Vice Chair Bartels moved and Commissioner Coenen seconded to approve the minutes of the regular Parks Commission meeting held June 14, 2021. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Special Parks meeting of June 28, 2021.

Alderwoman Hanneman moved and Commissioner Coenen seconded to approve the minutes of the Special Parks Commission meeting held June 28, 2021. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**UNFINISHED BUSINESS:**

Update on parks maintenance.

- IV.  
A. Department of Public Works Dale Borchardt reported status of current maintenance activities. New sign has been installed at Kayla's Playground. The flooring at Kayla's has spot of larger tear which has been repaired. Discussion only. No action taken.

Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

- B. Aeration system is installed and working. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- C. Parkland Acquisition Study with Vandewalle and Associates was reviewed for additional input and is going to Plan Commission next for their input. Ultimately to formulate a plan for acquisition. Discussion only. No action taken

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

- E. Associate Planner Ecks will poll members for date to have the Mayor dedicate the installed bench at Ernie Lake Park. Discussion only. No action taken.

Uniform signage for all parks.

F. Discussion only. No action taken.

2022 Budget. Parks Commission request for information and recommendations on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

G. Review of budget worksheet. Associate Planner Ecks asked Commissioners for comments annotated on worksheet and returned to her. Director of Administration Steeno will send out an electronic list of proposed outlay needs to be prioritized by commissioners and returned to her in preparation of 2022 budget request.

**NEW BUSINESS:**

Request by Uday Vala, Rajesh Adapala and Shruthikesh Dodda, City of Franklin residents, to build a cricket pitch in a City of Franklin Park.

V.

A. No representative. Holdover for next meeting.

Proposal to host the Vietnam War Memorial touring exhibit in the City of Franklin in 2022.

B. Representative Ann Adamski, of Civic Celebrations Committee, provided an overview of their request to host a Memorial Exhibit event in 2022. They are waiting for approval from Memorial Selection Committee sponsors as to suitable possible time and place. No action is required of Parks Commission as of this time.

Proposal by Volition Franklin to host a Cigarette Butt/Vape Parks Cleanup event in the City of Franklin Parks.

C. Presentation by Ellen Henry of the Health Department, representing Volition. Ms. Henry responded to questions. Commissioners were supportive of initiative and did not need to take any formal action for approval.

Proposal to develop the Ryan Meadows Trail, a trail connection to future Ryan Creek Trail Corridor, on property located west of 112th Street and south of Ryan Road (Tax Key No. 891 1087 000).

E. Presentation by City Engineer Morrow explaining possible scenarios for this trail to connect to the corridor. Questions and discussion only. No action taken.

**UNFINISHED BUSINESS:**

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at

IV.

D. Explanation of slide presentation by Ms. Tessmer with expanded details of costs and revenues. Also explained her specific assumption of positive value to City of Franklin. Comments in support were provided by Patti Logsdon, County Supervisor.

**Motion 1**

Commissioner Remington moved and Commissioner Coenen seconded a motion to request the Common Council to allow dedicated staff time to start negotiation for acquisition of land parcel identified in this proposal. On

the same place thereafter to act on such matters discussed therein as it deems appropriate.

voice vote; 4 voted aye and 2 voted nay. Motion carried (4-2-0).

**Motion 2**

Commissioner Remington moved and Commissioner Coenen seconded a motion to request the Common Council to allow staff time to validate financial assumptions of business plan. On voice vote; 2 voted aye and 4 voted nay. Motion failed (2-4-0).

**NEW BUSINESS**

Procedure to request Parks Commission review

**V.**

**D.**

Associate Planner Ecks asked for review of proposed draft document provided and suggest additions or corrections.

**NEXT MEETING**

**VI.**

Agreed to as August 9, 2021

**ADJOURNMENT**

**VII.**

Vice Chair Bartels moved and Commissioner Coenen seconded to adjourn Parks Commission meeting of July 12, 2021 at 9:30 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).