APPROVED JULY 20, 2021

CITY OF FRANKLIN COMMON COUNCIL MEETING JULY 6, 2021 MINUTES

ROLL CALL	A.	The regular meeting of the Common Council was held on July 6, 2021 and called to order at 6:30 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderman Dan Mayer, Alderwoman Kristen Wilhelm, Alderwoman Shari Hanneman, Alderman Mike Barber and Alderman John R. Nelson. Also present were Dir. of Administration Peggy Steeno, City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.
		A Moment of Silence was held for Mildred Perry.
CITIZEN COMMENT	В.	Citizen comment period was opened at 6:33 p.m. and closed at 6:33 p.m.
MINUTES JUNE 15, 2021	C.	Alderman Dandrea moved to approve the minutes of the regular Common Council Meeting of June 15, 2021 as presented at this meeting. Seconded by Alderman Mayer. All voted Aye; motion carried.
ORD. 2021-2469 2021 CAPITAL IMPROVEMENT FUND MARQUETTE AVENUE ROAD EXTENSION	G.1.	Alderwoman Wilhelm moved to adopt Ordinance No. 2021-2469, AN ORDINANCE TO AMEND ORDINANCE 2020-2453, AN ORDINANCE ADOPTING THE 2021 ANNUAL BUDGETS FOR THE CAPITAL IMPROVEMENT FUND TO PROVIDE ADDITIONAL \$50,000 APPROPRIATIONS FOR THE MARQUETTE ROAD EXTENSION PROJECT. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.
RES. 2021-7741 WE ENERGIES POLE RELOCATION MARQUETTE AVENUE ROAD EXTENSION	G.2.	Alderwoman Wilhelm moved to adopt Resolution No. 2021-7741, A RESOLUTION TO RELOCATE A WE ENERGIES POLE AND CONNECTED SERVICE FOR 7475 S. 49TH STREET FOR \$6,343.27 AS PART OF THE W. MARQUETTE AVENUE ROAD EXTENSION PROJECT. Seconded by Alderman Barber. All voted

RES. 2021-7742 G.3. Alderman Mayer moved to approve Resolution No. 2021-7742, A ACQUIRE WATER
MAIN EASEMENT
FROM 8000 S. SCEPTER DRIVE (WAB HOLDINGS KWL, LLC)
KNOLLWOOD LEGACY APARTMENTS TAX KEY 795-9999008, subject to minor changes to the resolution and the easement approved by the City Engineer and the City Attorney. Seconded by Alderman Dandrea. All voted Aye; motion carried.

Aye; motion carried.

LETTER OF CREDIT KNOLLWOOD LEGACY APARTMENTS (7888 S. SCEPTER DR.)	G.4.	Alderman Mayer moved to authorize the release of Letter of Credit No. 20004518687 from Old National Bank for Knollwood Legacy Apartments located at 7800-7888 S. Scepter Drive as recommended by the Engineering Department. Seconded by Alderman Dandrea. All voted Aye; motion carried.
CONSULTING SERVICE FOR FUTURE TIDS	G.5.	Alderman Nelson moved to authorize a Consulting Services Agreement with SB Friedman for Financial Analysis Services for Existing and Future TID Agreements; authorize the City Attorney to make technical corrections as needed; and authorize the Director of Administration to execute and administer the appropriate, related contract. Seconded by Alderman Barber. All voted Aye; motion carried.
RES. 2021-7743 RYAN CREEK TRAIL RYAN MEADOWS SUBDIVISION	G.6.	Alderman Nelson moved to approve Resolution No. 2021-7743, A RESOLUTION TO REIMBURSE MILLS HOTEL WYOMING, LLC TO CONSTRUCT A PORTION OF THE RYAN CREEK TRAIL IN THE RYAN CREEK MEADOWS SUBDIVISION FOR \$69,662.50. Seconded by Alderman Barber. All voted Aye; motion carried.
RES. 2021-7744 RYAN CREEK BICYCLE/PEDESTRIAN TRAIL MASTER PLAN	G.7.	Alderwoman Hanneman moved to approve Resolution No. 2021-7744, A RESOLUTION FOR GRAEF-USA INC. TO PREPARE A RYAN CREEK BICYCLE/PEDESTRIAN TRAIL MASTER PLAN FOR \$57,000. Seconded by Alderman Mayer. All voted Aye; motion carried.
RES. 2021-7745 RA SMITH, INC. ASSURED WETLAND DELINEATION	G.8.	Alderman Nelson moved to approve Resolution No. 2021-7745, A RESOLUTION FOR RA SMITH, INC. TO PREPARE AN ASSURED WETLAND DELINEATION OF 151 ACRES AT A POTENTIAL PARK ON S. 112TH STREET FOR \$17,400. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
SERVICE SANITATION 2021 ST. MARTINS FAIR	G.9.	Alderman Mayer moved to approve the 2021 Event Service Agreement with Service Sanitation in the amount of \$14,607 with funding from the St. Martins Fair Fund, subject to review and

Aye; motion carried.

approval of the City Attorney, and the potential increase in Agreement cost for Damage Waiver Fees, and the potential changes in Agreement terms akin to the terms of the City standard form services agreement. Seconded by Alderwoman Wilhelm. All voted Common Council Meeting July 6, 2021 Page 3

HUMAN RESOURCES

MANAGER

RES. 2021-7746 ISSUE CHANGE ORDER NO. 1 TO PAYNE & DOLAN, INC. FOR 2021 LOCAL STREET IMPROVEMENT	G.10.	Alderman Barber moved to approve Resolution No. 2021-7746, A RESOLUTION TO ISSUE CONTRACT CHANGE ORDER NO. 1 TO PAYNE & DOLAN, INC FOR THE 2021 LOCAL STREET IMPROVEMENT PROGRAM (LSIP) IN THE AMOUNT OF \$49,577.70. Seconded by Alderman Nelson. All voted Aye; motion carried.
RES. 2021-7747 GRANT UNDERGROUND ELECTRIC AT 10200 S. 52ND ST.	G.11.	Alderwoman Hanneman moved to approve Resolution No. 2021-7747, A RESOLUTION TO GRANT AN UNDERGROUND ELECTRIC DISTRIBUTION EASEMENT TO WISCONSIN ELECTRIC POWER COMPANY FOR CITY OF FRANKLIN COMMUNITY DEVELOPMENT AUTHORITY-OWNED PARCEL AT 10200 S. 52ND ST. AND W. OAKWOOD PARK DR. (PARCEL NO. 931-0022-000), subject to potential changes to the resolution and the easement upon the land ownership review by the Engineering Department, as may be approved by the City Engineer and the City Attorney, and potential referral to the Community Development Authority for review and approval based upon the land ownership. Seconded by Alderman Barber. All voted Aye; motion carried.
RES. 2021-7748 CHANGE ORDER 2 AND NO. 3 FRANKLIN CORPORATE PARK WASTEWATER PUMPING STATION	G.12.	Alderwoman Hanneman moved to approve Resolution No. 2021-7748, A RESOLUTION TO ISSUE CHANGE ORDER NO. 2 AND NO. 3 TO STAAB CONSTRUCTION CORPORATION FOR THE FRANKLIN CORPORATE PARK WASTEWATER PUMPING STATION PROJECT FOR IN INCREASE OF \$18,031.73. Seconded by Alderman Dandrea. All voted Aye; motion carried.
ENGINEERING VEHICLES	G.13.	Alderman Barber moved to authorize Staff to dispose of two engineering vehicles with Auction Associates. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.
HEALTH DEPT. PUBLIC HEALTH PROGRAM MANAGER	G.14.	Alderman Barber moved to approve the new job description for the Health Department Public Health Program Manager Position and authorize Human Resources to update the Employee Handbook as needed. Seconded by Alderman Dandrea. All voted Aye; motion carried.
ADMIN. DEPT.	G.15.	Alderman Barber moved to approve the new job description for the

Aye; motion carried.

Administration Department Human Resources Manager Position,

and authorize Human Resources to update the Employee Handbook

as needed, as amended. Seconded by Alderman Mayer. All voted

PERMITS

EMPLOYEE RECRUITMENT AND RETENTION	G.16.	Alderman Barber moved to approve the Employee Recruitment and Retention Tool Policy. Seconded by Alderman Dandrea. All voted Aye; motion carried.
RES. 2021-7749 POST EMPLOYMENT BENEFIT INVESTMENT POLICY	G.17.	Alderman Barber moved to approve Resolution No. 2021-7749, A RESOLUTION TO AMEND THE INVESTMENT POLICY STATEMENT FOR THE CITY OF FRANKLIN POST EMPLOYMENT BENEFITS TRUST. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
MAY 2021 MONTHLY FINANCIAL REPORT	G.18.	Alderwoman Hanneman moved to receive and place on file the May 2021 Monthly Financial Report. Seconded by Alderman Nelson. All voted Aye; motion carried.
LICENSES AND	H.	Alderman Nelson moved to approve the following:

Hold the 2021-2022 Operator License of: Jessica Hogan, for appearance; Brandon Hamilton-Smith for a complete record check; Heather Flores for appearance;

Grant 2021-2022 Operator License to: Jonah Bertram, Terrance Cantwell, Madeline Gernhauser, Calvin Giese, Shelby Gilbert, Pamela Le Houillier, Julia Martinez, Ann Moehlenpah, Nicholas Nolte, Tyler Okrzesik, William Pengelly IV, Michelle Rocha, Jeffrey Terp, Hayley Toman, Katie Weiss, Michelle Blue, Barbara Davison, Dennis Fons, David Goehring, Gloria Grabarczyk, Miranda Peters;

Grant Change of Agent to: Milwaukee Burger Company, Ralph Hornaday; Marcus Showtime Cinema, Dawn Majewski;

Grant 2021-2022 Class B Beer and Class C Wine to: Lover Lane Buffet, Inc., Agent Jingduan Jiang, 6514 S. Lovers Lane Rd.;

Grant the PUBLIC (People Uniting for the Betterment of Life and Investment in the Community) Grant to the following: Franklin Lioness Club – St Martins Fair, St Martins Fair Permit, Temporary Class B Beer and Wine License, Operator's Permit, September 5, 6, 2021; and

Grant Extraordinary Entertainment & Special Event License to: Victory of the Lamb, Samantha Goodger, 11120 W Loomis Rd., August 14, 2021, 5:30 pm to 9:00 pm.

Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.

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VOUCHERS AND PAYROLL

I. Alderman Barber moved to approve the following:

City vouchers with an ending date of July 1, 2021 in the amount of \$3,268,178.37; Payroll dated June 18, 2021 in the amount of \$427,042.97 and payments of the various payroll deductions in the amount of \$449,344.88 plus City matching payments; Estimated payroll dated July 2, 2021 in the amount of \$414,151.51 and payments of the various payroll deductions in the amount of \$233,851.09, plus City matching payments; Estimated payroll dated July 16, 2021 in the amount of \$410,000 and payments of the various payroll deductions in the amount of \$454,000, plus City matching payments; Release WE Energies check not to exceed \$6,500 for light pole move. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

J.

Alderman Dandrea moved to adjourn the meeting at 7:06 p.m. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.