

CITY OF FRANKLIN
PARKS COMMISSION MEETING MINUTES
January 11, 2021

Approved
February 8, 2021

CALL TO ORDER

- I. Chair Joseph Musolf called the January 11, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench, Alderwoman Shari Hanneman and Commissioners Mary Remington, David Bartels, Janice Coenen and Ex-Officio member Michelle Runte. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt and Alderwoman Wilhelm.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:32 p.m. No citizens were present.

APPROVAL OF MINUTES

Regular meeting minutes of December 14, 2020.

- III. Commissioner Coenen moved and Vice Chair Wrench seconded to approve the minutes with corrections of the regular Parks Commission meeting held December 14, 2020. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

- IV.
A. Updates given by Dale Borchardt of DPW. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- B. Associate Planner Ecks reported, signage has not been delivered. Discussion only. No action taken.

Status of the Pleasant View Park Site Plan.

- C. Associate Planner Ecks reported, still in process. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- D. Associate Planner Ecks reported signature from the Mayor on contract is still needed. Vandewalle is not able to attend Parks Commission meeting until March, 2021. And touring parks earlier in the year so Commission knows what needs to be budgeted.

Commissioner Coenen moved and Alderwoman Hanneman seconded a motion to tour parks in June rather than October. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-

- E. Shelly Tessmer gave an update on possible grants. Extensive discussion followed on finding another location for the dog park if that is more feasible. Further discussion on waiting until the March meeting with Vandewalle and

9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Hunting in City of Franklin parks [prohibited within City of Franklin Parks and within 660 feet thereof pursuant to Mun. Code §§183-76B.(2)(b) and (d)].

Jack Workman Park bridge repair or replacement.

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

Uniform signage for all parks.

Plans for development of a new City of Franklin park located on South Lovers Lane Road (approximately 8100 South Lovers Lane Road, Tax Key Nos.: 801-9986-000, 801-9985-000, 801-9984-000, 801-9987-000).

NEW BUSINESS

Proposal to appoint a sub-committee to explore 2021 City of Franklin holiday decorating.

COVID safety information for events in a City of Franklin park.

Associates to see what their recommendation would be. There was a consensus that Alderwoman Hanneman will be point of contact to informing Vandewalle and Associates of dog park needs. Discussion only. No action taken.

F. Alderwoman Hanneman reported best to leave this issue to the City of Franklin Police department, all agreed. Discussion only. No action taken.

G. Department of Public Works will take care of bridge replacement. Discussion only. No action taken.

H. Commissioner Remington to check on concrete bench at library and county benches by February 1, 2021. Discussion only. No action taken.

I. Associate Planner Ecks to update on progress in February. Ex-Officio Runte to check on signage for all parks. Discussion only. No action taken.

J. City Engineer Glen Morrow will discuss further at a later date when more information is available. Discussion only. No action taken.

V.

A. Chair Musolf requested Alderwoman Hanneman and Commissioner Coenen look into holiday decorating with the City of Franklin's Tourism Commission and report back in February. Discussion only. No action taken.

B. Associate Planner Ecks will discuss with the Health department adding permits and COVID requirements and COVID safety plan to the City's Web site.

Commissioner Bartels moved and Vice Chair Wrench seconded a motion to ask the Health department for COVID safety list for citizens using parks. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by Dale Pforr, on behalf of Franklin Park Concerts, Inc., for the use of Lions Legend Park band shell for a free summer concert series, from 12:30 p.m. to 4:30 p.m., on the following dates: June 27, 2021, July 11, 2021, July 25, 2021, August 8, 2021 and August 22, 2021.

C. Dale Pforr provided a COVID safety plan. Someone will need to monitor with signs and volunteers.

Alderwoman Hanneman moved and Commissioner Bartels seconded a motion to approve the use of Lions Legend Park band shell for a free summer concert series with the modification of the COVID safety plan to state that the City of Franklin will make every effort to have restrooms open and accessible during all performances and 1 hour before and after, and to have them adequately stocked with paper towels and soap, the COVID safety plan subject to the final approval of by the Health Commissioner. On voice vote, all voted 'aye'. Motion carried (6-0-0).

NEXT MEETING

VI February 8, 2021.

ADJOURNMENT

VII. Commissioner Bartels moved and Commissioner Coenen seconded to adjourn the Parks Commission meeting of January 11, 2021 at 8:40 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).