

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING MINUTES**  
**August 9, 2021**

Approved  
September 13, 2021

**CALL TO ORDER**

- I. Chair Michael Wrench called the August 9, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, Secretary Joseph Musolf, Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen. Absent was Ex-Officio member Michelle Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchardt and City Engineer Glen Morrow.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:31 p.m. and closed at 6:31 p.m. No citizens were present.

**APPROVAL OF MINUTES**

Regular meeting minutes of July 12, 2021.

- III. Commissioner Remington moved and Commissioner Coenen seconded to approve the minutes of the regular Parks Commission meeting held July 12, 2021. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**UNFINISHED BUSINESS:**

Update on parks maintenance.

- IV.  
A. Department of Public Works Superintendent Kevin Schlueter reported status of current maintenance activities. Damage at Kayla's Playground is being addressed by DPW staff. Clearing of tree line at Ken Windl Park along with Buckthorn removal. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- B. Report of Alderwoman Shari Hanneman of Common Council discussions. Discussion only. No action taken.

Status of Parks Commission request to Common Council to dedicate staff time to negotiations for potential land acquisition for a proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005).

- C. Common Council directed that staff time should not be used to move forward with dog park on S. 27<sup>th</sup> Street project. Discussion only. No action taken

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

- D. Dedication on hold until September. Discussion only. No action taken.

Uniform signage for all parks.

- E. City Engineer Morrow drafting Ordinance to require obtaining permit for groups of 8 people or more to use pavilions. No motion needed at this time to draft suggested language for future meeting review. Discussion only. No action taken.

2022 Budget. Parks Commission request for information and recommendations on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

- F. Add Cricket Pitch at cost of approximately \$20,000. Possible 1 tennis court repair per year.  
  
Vice Chair Bartels moved and Alderwoman Hanneman seconded a motion to recommend to Common Council those items for the 2022 budget as presented in packet and the additions of a Cricket Pitch with an estimated cost of \$20,000 and repair 1 tennis court in 2022. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by Uday Vala, Rajesh Adapala and Shruthikesh Dodda, City of Franklin residents, to build a cricket pitch in a City of Franklin Park.

- G. Requesters provided the Commission an explanation of needs to create a Cricket Pitch and responded to questions from Commissioners. Investigate for possible locations. Discussion only. No action taken.

Update on trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park.

- H. S. 116<sup>th</sup> Street: City is preparing a grant application for CMAQ (Congestion Mitigation and Air Quality) or TAP (Transportation Alternatives Program) if CMAQ not successful.  
  
St. Martin of Tours: Waiting for negotiation and reviews by City Attorney.  
  
W. Forest Home Ave.: Requested pathway from Muskego (S. 124<sup>th</sup> Street) to Speedway Drive. Survey results indicate citizen positive response has been conveyed by City Engineer to Common Council.  
  
W. Church Street: Working through property issues needed to be resolved before trails project can move forward.  
  
State Trunk Hwy 100: Common Council has informed WISDOT that the preference is for a 10 foot wide trail along with preferred positioning along the roadway.  
  
Ryan Creek Trail: Working on possible options to complete connectivity to other nearby city trails .  
  
Cascade Creek Park: Staff is working on possible improvements.

**NEW BUSINESS:**

Park permit fees and deposits for rental of pavilions and other facilities at all City of Franklin

- V.
  - A. Staff will return next meeting with suggestions for changes in fee structure. Discussion only. No action taken.

parks.

Proposal by City of Franklin  
Lioness Club to donate a bench  
from the City of Franklin Recycle  
Community Event, to be placed in  
a City of Franklin park.

- B.** Peggy Kukla from Franklin Lioness Club present to discuss possible suitable location and process for donation. Commissioners discussed several possible locations.

Commissioner Remington moved and Commissioner Coenen seconded a motion to accept donation of bench and recommend approval of Common Council. Work with DPW on location. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**NEXT MEETING**

- VI.** Agreed to as September 13, 2021

**ADJOURNMENT**

- VII.** Vice Chair Bartels moved and Commissioner Coenen seconded to adjourn Parks Commission meeting of August 9, 2021 at 8:19 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).