

**CITY OF FRANKLIN  
SPECIAL FINANCE COMMITTEE MEETING MINUTES  
MAY 12, 2020**

- I. The May 12, 2020 Special Finance Committee Meeting was called to order at 6:04 p.m. in the Hearing Room of Franklin City Hall by Chair Ciche.

Present were Members Ciche, Howard, Witkowski, Alderman Dandrea. and Alderwoman Hanneman. Alderman Nelson was excused. Also present was Director of Finance & Treasurer Paul Rotzenberg, newly appointed Director of Administration Peggy Steeno, and Paul Franz of Baker Tilly (via phone).

- II. Election of Officers

The floor was opened for nominations for Chair and Vice Chair.

Member Howard made a motion to nominate Member Ciche as Chair of the Finance Committee. Alderwoman Hanneman seconded the motion. No other nominations were made. Upon vote, Ayes-All, Motion carried. Member Ciche elected Chair of the Finance Committee.

Alderman Dandrea made a motion to nominate Member Howard as Vice Chair of the Finance Committee. Member Witkowski seconded the motion. No other nominations were made. Upon vote, Ayes-All, Motion carried. Member Howard elected Vice Chair of the Finance Committee.

- III. Citizen Comment Period: Director of Finance & Treasurer Paul Rotzenberg introduced newly appointed Director of Administration Peggy Steeno.

- IV. Presentation of 2019 CAFR by the Director of Finance & Treasurer

Director of Finance & Treasurer Paul Rotzenberg presented and reviewed highlights of the 2019 Comprehensive Annual Financial Report.

Motion made by Member Howard and seconded by Alderwoman Hanneman to accept the 2019 Comprehensive Annual Financial Report as presented. Upon vote, Ayes-All, Motion carried.

- V. Report from Baker Tilly on the 2019 Audit

Director of Finance & Treasurer Paul Rotzenberg introduced Paul Franz of Baker Tilly who reviewed Baker Tilly's report on the City's 2019 audit. Discussion was held. Informational item only – no action taken.

- VI. Next Meeting Date: May 26, 2020 at 6 p.m.

- VII. Adjournment

Motion made by Alderman Dandrea and seconded by Member Howard to adjourn the May 12, 2020 Special Finance Committee Meeting at 7:23 p.m. Upon vote, Ayes-All, Motion carried.