

APPROVED APRIL 6, 2020

CITY OF FRANKLIN COMMON COUNCIL MEETING MARCH 17, 2020 MINUTES

- ROLL CALL A. The regular meeting of the Common Council was held on March 17, 2020 and called to order at 6:30 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderman Dan Mayer (by telephone), Alderwoman Kristen Wilhelm (by telephone), Alderman Steve F. Taylor, Alderman Mike Barber (by telephone), and Alderman John R. Nelson. Also present were City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.
- CITIZEN COMMENT B.1. Citizen comment period was opened at 6:32 p.m. and closed at 6:35 p.m.
- MAYORAL
ANNOUNCEMENT B.2. Mayor Olson presented the Pandemic Policy No. 1.
- MINUTES
MARCH 3, 2020 C. Alderman Mayer moved to approve the minutes of the regular Common Council meeting of March 3, 2020 as presented at this meeting. Seconded by Alderman Nelson. On roll call, all voted Aye. Motion carried.
- RES. 2020-7605
PUBLIC HEALTH
EMERGENCY
DECLARATION E. Alderman Mayer moved to adopt Resolution No. 2020-7605, A RESOLUTION DECLARING A PUBLIC HEALTH EMERGENCY IN RESPONSE TO THE CORONAVIRUS DISEASE 2019 (COVID-19). Seconded by Alderman Taylor. On roll call, all voted Aye. Motion carried.
- DONATIONS TO
POLICE, FIRE AND
PARKS DEPTS. G.1. Alderman Taylor moved to acknowledge and accept donations received during January and February 2020 to the Police, Fire and Parks. Seconded by Alderman Nelson. All voted, Aye; motion carried.
- LIGHT AND UNITE
RED PROCLAMATION G.2. Mayor Olson presented a Proclamation for Light and United RED (County-wide annual initiative to shine a spotlight on the dangers of substance misuse).
- RES. 2020-7606
CONSERVATION
EASEMENT AT
5207 W. OAKWOOD RD. G.3. Alderman Taylor moved to adopt Resolution No. 2020-7606, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO ACCEPT A CONSERVATION EASEMENT FOR AND AS PART OF THE APPROVAL OF A 4 LOT CERTIFIED SURVEY MAP UPON PROPERTY LOCATED AT 5207 WEST OAKWOOD ROAD, BEARING TAX KEY NO. 948-9998-001, DANIEL S. DUCHNIAK, GENERAL MANAGER OF WAUKESHA WATER UTILITY, APPLICANT, JUDITH E. GYURO AND EVELYN A.

FARCHIONE (DECEASED), PROPERTY OWNERS, subject technical corrections by the Department of City Development. Seconded by Alderman Dandrea. All voted, Aye; motion carried.

- RES. 2020-7607
LANDSCAPE
BUFFERYARD
EASEMENT 5207 W.
OAKWOOD RD.
- G.4. Alderman Taylor moved to adopt Resolution No. 2020-7607, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO ACCEPT A LANDSCAPE BUFFERYARD EASEMENT FOR AND AS PART OF THE APPROVAL OF A 4 LOT CERTIFIED SURVEY MAP UPON PROPERTY LOCATED AT 56207 WEST OAKWOOD ROAD, BEARING TAX KEY NO. 948-9998-001, DANIEL S. DUCHNIAK, GENERAL MANAGER OF WAUKESHA WATER UTILITY, APPLICANT, JUDITH E. GYURO AND EVELYN A. FARCHIONE (DECEASED), PROPERTY OWNERS, subject to review and approval by the Department of City Development and technical corrections by the City Attorney. Seconded by Alderman Barber. All voted, Aye; motion carried.
- RES. 2020-7608
SPECIAL USE FOR A
CREDIT UNION AT 6611
S 27 ST.
- G.5. Alderwoman Wilhelm moved to adopt Resolution No. 2020-7608, A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE FOR CREDIT UNION WITH DRIVE THROUGH USE UPON PROPERTY LOCATED AT 6611 SOUTH 27TH STREET (UNIVERSITY OF WISCONSIN CREDIT UNION, D/B/A UW CREDIT UNION), as amended. Seconded by Alderman Taylor. All voted, Aye; motion carried.
- ORD. 2020-2421
HISTORICAL SOCIETY
BARN PROJECT
- G.6. Alderman Taylor moved to adopt Ordinance No. 2020-2421, AN ORDINANCE ADOPTING THE 2020 ANNUAL BUDGETS FOR THE CAPITAL IMPROVEMENT FUND TO CARRYOVER \$40,000 OF THE 2019 UNUSED HISTORICAL SOCIETY BARN PROJECT APPROPRIATIONS. Seconded by Alderman Dandrea. On roll call, all voted Aye; motion carried.
- HISTORICAL BARN
CONSTRUCTION WORK
CONTRACTS
- G.7. Alderman Mayer moved to authorize Staff to expend \$20,000 and enter contracts with JJ Electrical, LLC for \$4,865, G&L Contracting Services LLC for \$9,850, Southeast Construction LLC for \$2,395 and other expenditures as needed to complete the electrical, ADA concrete work, and painting of the Historical Barn-8038 South Legend Drive, pending the approval and signing of the Memorandum of Understanding. Seconded by Alderman Taylor. All voted Aye; motion carried.
- W MARQUETTE AVE.
ROAD EXTENSION
- G.8. Alderman Taylor moved to commence the West Marquette Avenue public road extension as a City public work of improvement. Seconded by Alderman Dandrea. Alderman Dandrea withdrew his

second and Alderman Taylor withdrew his motion.

Alderwoman Wilhelm then moved to authorize staff to prepare the necessary documents to receive developers' donations for the road right-of-way and engineering specifications for W. Marquette Avenue and to advertise for bids for a competitive public works project, along with an alternate bid for adding water and sewer. Seconded by Alderman Taylor. On roll call, all voted Aye; motion carried

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| GATEWAY SIGNAGE &
BANNERS | G.9. | Alderman Taylor moved to authorized the signage project to be let for bid, which following bid opening shall be returned to the Common Council for review and determination upon whether to authorize award of bid(s) Seconded by Alderman Dandrea. All voted Aye; motion carried. |
| ORD. 2020-2422
IT NON-PERSONNEL TO
PERSONNEL COSTS | G.10. | Alderman Taylor moved to adopt Ordinance No. 2020-2422, AN ORDINANCE TO AMEND ORDINANCE 2019-2398, AN ORDINANCE ADOPTING THE 2020 ANNUAL BUDGETS FOR THE GENERAL FUND TO TRANSFER \$105,000 OF INFORMATION SYSTEMS NON-PERSONNEL COSTS TO PERSONNEL COSTS. Seconded by Alderman Nelson. On roll call, all voted Aye; motion carried. |
| IT JOB DESCRIPTIONS | G.11. | Alderman Barber moved to approve the newly created job descriptions for "Desktop and User Support Administrator" and "Server and Infrastructure Engineer" and further authorize the filling of two full-time employees under the role of "Desktop and User Support Administrator" and one full-time employee as "Server and Infrastructure Engineer" to replace the existing Heartland Business Systems IT on-site contractors to an extend that does not exceed current budgeted appropriations, as recommended by the Personnel Committee. Seconded by Alderman Dandrea. All voted Aye; motion carried. |
| IT PARTICIPATING
ADDENDUM
AGREEMENT | G.12. | Alderman Dandrea moved to authorize the Director of IT to execute the attached Participating Addendum agreement through the National Association of State Procurement Officers' ValuePoint Cooperative Purchasing Organization for copiers, printers, and related devices, as approved by the Wisconsin Director of the State's Bureau of Procurement; and to authorize Department Heads to acquire budgeted, replacement copiers, printers, and related devices under the terms of the Participating Addendum agreement. Seconded by Alderman Nelson. All voted Aye; motion carried. |
| WENS SERVICE
AGREEMENT | G.13. | Alderman Mayer moved to authorize the Mayor and City Clerk to execute the contract provided in the packet for this meeting to renew the WENS Service Agreement with Inspiron Logistics for the |

Emergency Notification System for the same annual rate of \$9,600 and to authorize release of payment for the first year period of 4/22/2020 through 4/21/2021. Seconded by Alderman Dandrea. All voted Aye; motion carried.

ORD. 2020-2423
COVID-19
CONTINGENCY
FUNDING

G.14. Alderman Taylor moved to adopt Ordinance No. 2020-2423, AN ORDINANCE TO AMEND ORDINANCE 2019-2398, AN ORDINANCE ADOPTING THE 2020 ANNUAL BUDGETS FOR THE GENERAL FUND TO MOVE \$250,000 OF RESTRICTED CONTINGENCY TO UNRESTRICTED CONTINGENCY TO ADDRESS THE COVID-19 HEALTH EMERGENCY. Seconded by Alderman Dandrea. On roll call, all voted Aye; motion carried.

ORD. 2020-2424
ROAD SALT
APPROPRIATIONS

G.15. Alderman Barber moved to adopt Ordinance No. 2020-2424, AN ORDINANCE TO AMEND ORDINANCE 2019-2398, AN ORDINANCE ADOPTING THE 2020 ANNUAL BUDGETS FOR THE GENERAL FUND TO PROVIDE ADDITIONAL \$77,630 OF ROAD SALT APPROPRIATIONS. Seconded by Alderman Mayer. On roll call, all voted Aye; motion carried.

PURCHASE OF ROAD
SALT

G.16. Alderman Dandrea moved to direct Staff to participate in State contract for purchase of 2,750 tons of salt. Seconded by Alderman Barber. All voted Aye; motion carried.

ORD. 2020-2425
QUARRY MONITORING
COMMITTEE
MEMBERSHIP

G.17. Alderman Barber moved to adopt Ordinance No. 2020-2425, AN ORDINANCE TO AMEND THE MUNICIPAL CODE, §10-19. QUARRY MONITORING COMMITTEE, AS IT PERTAINS TO COMMITTEE MEMBERSHIP and to approve the Administrative Rules and Procedures for the Quarry Monitoring Committee of the City of Franklin, Wisconsin, as amended to provide for the addition of a non-voting citizen member to the Committee Membership. Seconded by Alderman Mayer.

Alderman Dandrea moved to call the question. Seconded by Alderman Taylor. All voted Aye; motion carried.

On the main motion, Alderman Mayer, Alderwoman Wilhelm, Alderman Barber, and Alderman Nelson voted Aye; Alderman Dandrea and Alderman Taylor voted No. Motion carried

SEWER & WATER
CLOTHING
ALLOWANCE

G.18. Alderman Nelson moved to direct Staff to modify the Employee Handbook Section III Clothing Allowance from \$250 to \$350 for Department of Public Works, and Sewer and Water employees. Seconded by Alderman Taylor. All voted Aye; motion carried.

LICENSES AND
PERMITS

H. Alderman Taylor moved to approve the following license recommendations from the License Committee meeting of March 3,

2020:

Grant Class B Beer/Class C Wine license in compliance with all State and Municipal regulations to Asian Bistro LLC, Agent, Kenneth Sithy, 6509B S. 27th St., subject to payment, providing City water results and satisfactory City Inspections.

Hold for appearance the Operators' License application for Destanie M Evans, 726 Marquette Ave. #2, South Milwaukee;

Grant Operator Licenses to Robin A Hintz, 4334 W Howard Ave., Milwaukee; Frank J Janiszewski, 12301 W Ryan Rd.; and

Grant the PUBLIC (People Uniting for the Betterment of Life and Investment in the Community) Grant to Franklin Public Schools-4K, Park Permit, 05/11/2020 or 05/12/2020, Lions Legend Park

Seconded by Alderman Nelson. All voted Aye; motion carried.

VOUCHERS AND
PAYROLL

- I. Alderman Dandrea moved to approve the following:
City vouchers with an ending date of March 12, 2020 in the amount of \$2,686,317.58; and Payroll dated March 13, 2020 in the amount of \$387,407.03 and payments of the various payroll deductions in the amount of \$209,468.32 plus City matching payments; and estimated payroll dated March 27, 2020 in the amount of \$384,000.00 and payments of the various payroll deductions in the amount of \$423,000.00, plus City matching payments; property tax refund reimbursements with an ending date of March 12, 2020 in the amount of \$5,566.64; and the release payment to Knight Barry in the amount of \$166,662.74; and the release of payment to Knight Berry in the amount of \$1,788,986.11; and approval to release payment to Selzer Ornst in the amount of \$168,965.40; and approval to release payment to Geographical Marketing in the amount of \$10,346.04; and approval to release payment to Chicago Title in the amount of \$248,243.89; and approval to release Library vouchers upon approval of the Library Board not to exceed \$15,000. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

- J. Alderman Taylor moved to adjourn the meeting at 8:13 p.m. Seconded by Alderman Nelson. All voted Aye; motion carried.