

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, JUNE 8, 2020**

Approved 9/14/2020

- 1) Call to Order** Dr. Wengelewski called the Board of Health meeting to order at on June 8, 2020 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI. Due to COVID-19, there was also a Zoom Meeting option.
- 2) Roll Call** Present: Dr. Henry Wengelewski, DDS; Health Officer Courtney Day, RN; Lori O’Neil, RN; Amy Marzofka; Alderman Michael Barber; Patricia Golden; Wayne Hustad
- Excused: Dr. Patricia Nissen
- 3) Citizen Comments Period** No citizen comments.
- 4) Unfinished Business** No unfinished business.
- 5) New Business**
- A. *Administrative Report***
1. Personnel Updates
- a) Contact Tracers As a part of CARES Act, the Health Department is eligible to receive funds to assist with contact tracing of COVID-19 cases. The Health Department is looking into working with a company to assist with this.
- b) Franklin Health Department Staffing Levels The Health Department staff are currently assigned “on-call” weekends. The FPS nurses are also assisting with some COVID-19 related follow-up.
2. Board of Health Vacancy Dr. David Gustitis has left the Board of Health. There are currently two applicants, looking into having each of them come to a meeting before making a decision.
- B. *Public Health Nursing Report***
1. Referral Updates There are currently a total of 138 positive cases of COVID-19. 23 of these cases are considered active at this time. Other COVID-19 related updates were discussed.
2. Changes to Clinic Procedures The Health Department has added extra precautions to the Clinic Procedures. These include a health screening the day before by phone, temperatures taken the day or, requiring masks to be worn during the appointment.

C. *Environmental Health/Emergency Preparedness Report*

1. Division of Agriculture, Trade,
and Consumer Protection
Licensing and Inspections
There have not been inspections in the past few months due to COVID-19. Angie and Jamie shifted to COVID-19 related duties.
There have been a few plan reviews and pre-inspections for businesses planning on opening in Franklin.
License Renewals have also been sent out, but due to COVID-19 late fees will be waived until October 1, 2020.
2. Environmental Health Referrals
There have been 4-5 dog bite cases in the last few weeks.

D. *Legislative Updates and Advocacy Opportunities*

1. Municipal
The Public Health Emergency was extended to July 7, 2020.
2. Statewide
CARES Act Funding available for the Health Department that can be put toward contact tracing, Pandemic Response planning, and increasing testing capacity.
3. St. Martin's Fair & Croatia Fest
Discussion about if it will be safe to hold these events this year.

8) Adjournment

Motion to adjourn. Seconded.
Motion carried unanimously.