

CITY OF FRANKLIN
WASTE FACILITIES MONITORING COMMITTEE
FEBRUARY 6, 2020
MINUTES

1. CALL TO ORDER AND ROLL CALL:

The regular meeting of the Waste Facilities Monitoring Committee was held on February 6, 2020 and called to order at 6:00 pm by Chairman Marvin Wolff at Waste Management Metro RDF Office, 10712 S. 124th St., Franklin, Wisconsin.

On roll call, the following were in attendance: Chairman Marvin Wolff, Harvey Schweitzer, Nick Ioder, Roland Kieffer, Melvin Hebron, Stan Bugnacki (6:11pm), Edd Konopka, Analiese Smith. Travis Thorson, Waste Management Site Manager was also present.

It was noted that the meeting was posted in accordance with the open meeting law.

2. PUBLIC COMMENT:

None

3. PERSONAL APPEARANCE:

Jo Spear, Jr. P.E. was excused from this meeting.

4. FINANCIAL REPORT:

Chairman Wolff presented the Financial Report. Nothing new to report since last meeting.

Analiese Smith moved to accept the Financial Report, Melvin Hebron seconded. All voted Aye; motion carried.

5. NEW BUSINESS:

a. ODOR ISSUES AND COMPLAINTS:

Chairman Wolff began discussion of Complaint Form to use at Franklin City Hall for odor complaints from Franklin residents. Chairman Wolff explained that Mayor Olson wants documentation of complaints received about odor at Franklin City Hall. The committee evaluated a rough draft of a City Hall complaint form. Travis Thorson is concerned the complaint would get to Waste Management as soon as possible (within 24 hours or less); must include weather conditions at the time of odor issue; can the form be put on City of Franklin website and how quickly complaints would reach Travis Thorson. Travis Thorson explained that there is a phone line at Waste Management for Odor complaints. Waste Management keeps a log for such complaints with date and time of odor, weather conditions at that time, complainant's name and address, Waste Management contact and details about follow-up. Chairman Wolff suggested using Waste Management complaint form at City Hall. Travis Thorson will get clarification on his end about the City of Franklin using Waste Management's form.

Edd Konopka moved to adopt Waste Management Metro Odor Complaint form, Stan Bugnacki seconded. All voted aye; motion carried.

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- b. WELL SAMPLING UPDATE:
Jo Spear not present. No update.
- c. WASTE MANAGEMENT REPORT:
Travis Thorson presented. Not much going on at this time of year. Good shape as far as space goes.

Correspondence:

- Documentation Report for Phase 2a went in January. DNR reviewing, expecting approval at end of February.

2020 Construction:

- Phase 2b bids are out, construction likely in Spring when it thaws.
- Gas Work: will be starting a 24" gas header from new cell to gas plant and will not cause odor issue.
- Capping: will resume when snow melts and can get to cap safely.
- Road Project: need to pave road at landfill because trucks track mud and debris. Currently getting bids to pave road and to install track out devices.

Site operations:

- No changes. Continuing to fill Phase 1a, Phase 1b.
- Waste Management purchase of Advanced Disposal: waiting to hear news by end of the first quarter.
- Sociological payments go out next week, third week of February.
- Card reader for residential drop-off is still being pursued. Card reader will use residents' driver's licenses to access landfill.
- Residential drop-off has new employee who is enforcing the rules.

Roland Keiffer moved to accept report, Harvey Schweitzer seconded. All voted Aye; motion carried.

- d. PHONE FOR CHAIRMAN:
Chairman Wolff proposed to purchase a cell phone for the Chairman to use for WFMC purposes instead of his personal phone. The City of Franklin, Mayor Olson and Chairman Wolff would like the Chairman to have a phone dedicated for WFMC needs with the capabilities of talking, texting, emailing. The phone number will be posted on the City of Franklin website.

Melvin Hebron moved to approve the purchase of a cell phone for the Chairman of WFMC, Stan Bugnacki seconded. All voted Aye; motion carried.

- e. UPGRADE COMMITTEE LAPTOP:
Chairman Wolff explained the need to update the committee's laptop computer. The Office programs have expired and cannot be used. Chairman Wolff said we no longer need to have a shared computer with Muskego because we have different secretaries now and that Mark

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Slocumb from Muskego said this laptop can be for Franklin.

Analeise Smith moved to authorize the secretary, Katy Rivedal, to talk to City of Franklin IT Department to identify necessary programs to upgrade computer and do so at Chairman Wolff's discretion. Stan Bugacki seconded. All voted Aye; motion carried.

6. COMMUNICATIONS AND MISCELLANEOUS BUSINESS:

Chairman Wolff has had meetings with City of Franklin since the November, 2019. Chairman Wolff, Travis Thorson, Jo Spear, Mayor Olson, Alderman John Nelson asked Chairman Wolff and Travis Thorson to appear before Franklin Common Council. There was discussion of complaints and how to handle them, purchasing a cell phone for the Chairman, handling the transfer of laptop computer from old secretary to new and upgrading computer, corresponding with Mark Slocumb from Muskego to work together to combat complaints.

Chairman Wolff stated that members will receive the agenda, minutes and finance report electronically and by mail for all meetings.

Stan Bugnacki asked Travis Thorson about procedure to enter residential drop-off. He has been receiving complaints about new rules. Travis Thorson said that since the 2010 Host Agreement it has been the same. There is a new employee at the entrance to the landfill who is enforcing the rules.

7. NEXT MEETING DATES:

May 7, 2020

August 6, 2020

November 5, 2020

8. ADJOURNMENT:

At 7:09pm. Nick Ioder moved to adjourn. Analiese Smith seconded. All voted Aye; motion carried.

Katy Rivedal
Recoding Secretary