

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
MONDAY, FEBRUARY 10, 2020**

- 1) Call to Order** Dr. Wengelewski called the Board of Health meeting to order at on February 10, 2020 in the Hearing Room of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI
- 2) Roll Call**
- Present: Dr. Henry Wengelewski, DDS; Health Officer Courtney Day, RN; Lori O’Neil, RN; Patricia Nissen; Dr. Patricia Golden; Alderman Michael Barber
- Excused: Wayne Hustad; Dr. David Gustitus
- 3) Approval of Minutes of November 11, 2019 and January 13, 2020**
- Michael Barber made a motion to approve the minutes from the November 11, 2019 Board of Health meeting. Seconded by Lori O’Neal. Motion carried unanimously.
- Michael Barber made a motion to approve the minutes from the January 13, 2020 Board of Health meeting. Seconded by Lori O’Neal. Motion carried unanimously.
- 4) Citizen Comments Period** No citizen comments.
- 5) Unfinished Business** No unfinished business.
- 6) New Business**
- A. Administrative Report**
1. Personnel Updates One of the part-time Public Health Nurses is planning to retire, tentatively at the end of May.
2. Strategic Plan Updates
- a) Policy Updates – Policy on policies Discussion of this policy has been tabled until the March Board of Health meeting.
- b) 140 Review Discussion of the Board of Health’s part in the 140 Review, which takes place on Wednesday, February 19, 2020 (9:00-12:00)
3. Community Health Assessment Updates The City of Franklin is due for a new Community Health Assessment in 2020. The Health Department is looking into how they will be conducting it this year.
4. Community Health Improvement Plan Updates
- a) Save the Date: Franklin 5k: Franklin 5K will be on May 16, 2020. Volition will also be holding a 1-mile Prom themed fun run at the same event.
- Franklin Bike Rodeo: Franklin Bike Rodeo will be on June 6, 2020.

- b) Fit Franklin Updates      Fit Franklin has rebranded the logo and finalized their mission statement: “ A coalition dedicated to improving the mental health and physical well-being of the Franklin community.”
- c) Volition Franklin Updates      Volition Franklin has officially been trademarked. They have also officially finalized their plans/goals for 2020.

**A. Public Health Nursing Report**

- 1. Referral Updates      January communicable disease referrals were on par with previous months/ years. No updates out of the ordinary.
- 2. Wisconsin Division of Health Services Weekly Respiratory Surveillance Report      No flu updates out of the ordinary. There has been 1 confirmed case of Coronavirus in Wisconsin.
- 3. Community Events and Programs
  - a) Healthy Living with Diabetes      An evidence-based program for people with Diabetes (March 3<sup>rd</sup> – April 7<sup>th</sup> )
  - b) Senior Seminar at Boerner Botanical Garden      A seminar for seniors to get resources for different things (March 3<sup>rd</sup> )
  - c) Love Thy Neighbor      A speaker series for seniors to get resources for different things (February 13<sup>th</sup> )
  - d) Food and Mood presentation      A speaker talking about how the foods you eat can control your mood (April 1<sup>st</sup> )

**C. Environmental Health/Emergency Preparedness Report**

- 1. Division of Agriculture, Trade, and Consumer Protection inspections      There were 37 inspections in January.
- 2. Environmental Health Referrals      There was a complaint in January that resulted in closing a restaurant. The restaurant took care of the problem, and they were reopened the next day.
- 3. Democratic National Convention Planning Updates      Food Safety Presentation was held on February 7<sup>th</sup>. Courtney and Angie both watched it.
- 4. Southeast Wisconsin Healthcare Emergency Readiness Coalition Updates      Health Department staff will be attending Psychological First Aid Training in preparation of a possible crisis.

**D. Legislative Updates and Advocacy Opportunities**

- 1. Municipal
  - a) State Agency Fee updates approved by Common Council      Some of the Health Department fees were raised.
  - b) Social Media Access for Health Department      The Health Department is seeking approval to start a social media page in order to provide the public with accurate information about things going on around the community/state/country/ etc. It would also be used to promote the services the Health Department is providing to the community.

2. Statewide

- a) Tobacco Prevention and Control Program Community Intervention Funding – Catalyst Alliance up to \$50,000 Award

A two year program meant for communities with already existing programs for tobacco prevention.

**7) Program/Speaker**

No speaker or programs.

**8) Announcements/Correspondence/Articles**

**A. *Coronavirus Updates***

There has been 1 confirmed case in Wisconsin. Information was given about how people are being categorized in terms of low/medium/high risk.

**9) Adjournment**

Motion to adjourn. Seconded.  
Motion carried unanimously.