

APPROVED MAY 5, 2020

CITY OF FRANKLIN COMMON COUNCIL MEETING APRIL 21, 2020 MINUTES

ROLL CALL

- A. City Clerk Sandra Wesolowski administered the Oaths of Office to Mayor Steve Olson, Third District Alderwoman Kristen Wilhelm, Fourth District Alderwoman Shari Hanneman, and Sixth District Alderman John R. Nelson.

The regular meeting of the Common Council was held on April 21, 2020 and called to order at 6:35 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderman Dan Mayer (by telephone), Alderwoman Kristen Wilhelm (by telephone), Alderwoman Shari Hanneman, Alderman Mike Barber and Alderman John R. Nelson. Also present were City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.

RES. 2020-7615 PUBLIC HEALTH EMERGENCY COVID-19

- G.1. Alderman Barber moved to adopt Resolution No. 2020-7615, A RESOLUTION TO AMEND A RESOLUTION IN RATIFICATION OF A PROCLAMATION DECLARING A PUBLIC HEALTH EMERGENCY IN RESPONSE TO THE CORONAVIRUS DISEASE 2019 (COVID-19), AS AMENDED, TO PROVIDE FOR CITY COMMON COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MEETINGS ATTENDANCE BY THE PUBLIC BY WAY OF TELEPHONE AND/OR ELECTRONIC AUDIO AND/OR VIDEO COMMUNICATION AND TO EXTEND THE TIME PERIOD OF THE PUBLIC HEALTH EMERGENCY FOR FORTY (40) DAYS. Seconded by Alderwoman Hanneman. On roll call, all voted, Aye. Motion carried.

CITIZEN COMMENT

- B.1. Citizen comment period was opened at 6:37 p.m. and closed at 6:44 p.m.

MAYORAL ANNOUNCEMENT

- B.2. An update was provided by the Franklin Emergency Operation Command Staff relating to the Coronavirus Disease (COVID-19).

MINUTES APRIL 6, 2020

- C. Alderman Barber moved to approve the minutes of the regular Common Council meeting of April 6, 2020 as corrected at this meeting. Seconded by Alderman Nelson. All voted Aye; motion carried.

MAYORAL APPOINTMENTS

- E.1. Alderwoman Hanneman moved to confirm the following Aldermanic Appointments:

- (a) Alderman Dandrea-Finance Committee, 1 yr. term expires 4/13/21.
- (b) Alderman Dandrea-Plan Commission, 1 yr. term expires 4/13/21.
- (c) Alderman Mayer-Environmental Commission, 1 yr. term expires 4/13/21.
- (d) Alderwoman Wilhelm-License Committee, 1 yr. term expires 4/13/21.
- (e) Alderwoman Wilhelm-Library Board, 3 yr. term expires 4/18/23.
- (f) Alderwoman Wilhelm-Quarry Monitoring Committee, 3 yr. term expires 4/12/23.
- (g) Alderwoman Hanneman-Finance Committee, 1 yr. term expires 4/13/21.
- (h) Alderwoman Hanneman-License Committee, 1 yr. term expires 4/13/21.
- (i) Alderwoman Hanneman-Civic Celebrations Commission, 2 yr. term expires 6/30/22.
- (j) Alderwoman Hanneman-Parks Commission, 1 yr. term expires 4/13/21.
- (k) Alderman Nelson-Fair Commission, term of office, expires 4/18/23.
- (l) Alderman Nelson-License Committee, 1 yr. term expires 4/13/21.
- (m) Alderman Nelson-Board of Public Works, term of office, expires 4/18/23.
- (n) Alderman Nelson-Finance Committee, 1 yr. term expires 4/13/21.

Seconded by Alderman Barber. On Roll Call, all voted Aye. Motion carried.

COMMON COUNCIL
PRESIDENT

E.2. Alderwoman Wilhelm nominated Alderman Nelson as Common Council President.

Alderman Barber nominated Alderman Dandrea as Common Council President.

Alderman Nelson moved to close nominations for Common Council President. Seconded by Alderman Barber. All voted Aye; motion carried.

Vote by secret ballot, Alderman Dandrea received four votes and Alderman Nelson received two votes. Alderman Dandrea was elected Common Council President.

- BALLPARK COMMONS UPDATE G.2. No action was taken following a project update for Ballpark Commons.
- UPGRADE OF 911 NEXTGEN G.3. Alderwoman Wilhelm moved to accept the grant with the commitment to fund 100% of the project costs of \$26,883.50 with the expectation the City would receive 60% of the costs, estimated to be \$16,130.00, as a reimbursement, with City costs being \$10,754.00, and further that the Council directs the Director of Finance & Treasurer to prepare budget amendment to move contingency appropriation to Police Equipment and reflect the grant resources. Seconded by Alderman Mayer. On roll call, all voted Aye. Motion carried.
- STATEWIDE HEALTH INFORMATION NETWORK CONTRACT G.4. Alderman Barber moved to allow the Director of Health and Human Services to enter into a 90-day trial contract for access to the Wisconsin Statewide Health Information Network (WSHIN) organization data to improve communicable disease investigation and follow-up. Seconded by Alderman Mayer. On roll call, Alderman Nelson, Alderman Barber, Alderwoman Hanneman, Alderman Mayer, and Alderman Dandrea voted Aye; Alderwoman Wilhelm Abstained. Motion carried.
- ICC AGREEMENT COVID-19 G.5. Alderman Mayer moved to authorize the City of Franklin to participate in an Intergovernmental Cooperation Agreement for procuring personal protection equipment and other necessary sanitation and medical supplies in response to the COVID-19 public health emergency. Seconded by Alderman Barber. On roll call, all vote Aye. Motion carried.
- COVID-19 EXPENDITURES G.6. No action taken on the report on expenditures related to the COVID-19 Public Health Emergency through April 15, 2020.
- COVID-19 EMPLOYEE TREATMENT COVERAGE G.7. Alderman Mayer moved to authorize coverage of 1st dollar medical costs for COVID-19 treatment for employees covered on the City's health insurance plan. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.
- RES. 2020-7616 DEV. AGREEMENT KNOLLWOOD LEGACY APARTMENTS G.8. Alderman Dandrea moved to adopt Resolution No. 2020-7616, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO EXECUTE A DEVELOPMENT AGREEMENT WITH THE DEVELOPER OF KNOLLWOOD LEGACY APARTMENTS UPON REVIEW AND ACCEPTANCE BY CITY ATTORNEY. Seconded by Alderman Barber. On roll call, Alderman Barber, Alderwoman Hanneman, Alderwoman Wilhelm, and Alderman

Dandrea voted Aye; Alderman Nelson and Alderman Mayer voted No. Motion carried.

STORM WATER
DRAINAGE ISSUE AT
KRONES, INC.

G.9. Alderwoman Hanneman moved to rescind current and future invoices to Kronos, Inc. related to the review of the redesign of the storm water system. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

REPLACEMENT
CHAIRS

G.10. Alderman Barber moved to authorized the Operations Supervisor to execute a quotation and purchase order with Building Services, Inc. (BSI) for a purchase of twenty-nine (29) SitOnIt “Focus” 5623TB1.A152. high-back mesh chairs, for \$9,425.00 and to authorize release of the check. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

RES. 2020-7617
TEMPORARY GRADING
EASEMENT FOR
8003 S. 68TH ST.

G.11. Alderman Barber moved to adopt Resolution No. 2020-7617, A RESOLUTION TO SIGN A TEMPORARY GRADING EASEMENT FOR 8003 SOUTH 68TH STREET (TAX KEY NO. 804-9991-002) FOR WORK ON THE SOUTH 68TH STREET VERTICAL ALIGNMENT IMPROVEMENTS PROJECT. Seconded by Alderman Nelson. On roll call, all voted Aye. Motion carried.

EASEMENT TO WE
ENERGIES FOR
3548 W. SOUTH
COUNTY LINE RD.

G.12. Alderman Barber moved to direct staff to grant gas and electric easement to Wisconsin Electric Power Company for City owned parcel at 3548 West South County Line Road and West Drexel Avenue (Tax Key No. 979-9999-000). Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

BID FOR
DEMOLITION
3548 W. SOUTH
COUNTY LINE RD.

G.13. Alderman Hanneman moved to authorize staff to solicit bids for the demolition of an abandoned home at 3548 West South County Line Road (Tax Key No. 979-9999-000). Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

WAIVE LATE FEES
AND OTHER
CONCESSIONS FOR
WATER AND SEWER
DUE TO COVID-19

G.14. City Engineer Morrow presented the Notice to waive late fees and make other concessions for the Water and Franklin Sewer Utilities in accordance with Wisconsin Governor Tony Evers’ Emergency Order #11, “Public Service Commission Administration Rules and Suspensions”, which was placed on file on a motion by Alderman Barber, seconded by Alderman Nelson. On roll call, all voted Aye. Motion carried.

BUDGET AMENDMENT
LANDFILL SITING
REVENUES

G.15. Alderman Dandrea moved to hold until the May 5, 2020 Common Council meeting and refer to the Finance Committee for a recommendation back to the Common Council, a 2020 budget

amendment for the General Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund and Capital Improvement Fund to reduce \$1,000,000 of landfill siting resources and remove selected projects from the 2020 capital funds. Seconded by Alderman Nelson. All voted Aye; motion carried.

BS&A SOFTWARE
PURCHASE

- G.16. Alderman Barber moved to authorize purchase of BS&A's Community Development and Citizen Call to Action Software including execution of the Software License and Services Agreement and to authorize the Director of IT to execute the necessary documents. Seconded by Alderman Dandrea. Alderman Dandrea withdrew his second and Alderman Barber withdrew his motion.

Alderwoman Hanneman then moved to table to the May 5, 2020 Common Council meeting, the purchase of BS&A's Community Development and Citizen Call to Action Software. Seconded by Alderman Barber. All voted Aye; motion carried.

VOUCHERS AND
PAYROLL

- H. Alderman Barber moved to approve the following: City vouchers with an ending date of April 16, 2020 in the amount of \$1,330,172.07; and Payroll dated April 10, 2020 in the amount of \$393,725.67 and payments of the various payroll deductions in the amount of \$244,021.95 plus City matching payments; and estimated payroll dated April 24, 2020 in the amount of \$412,000.00 and payments of the various payroll deductions in the amount of \$441,000.00, plus City matching payments; and the release of payment to Knight Barry in the amount of \$2,036,763.71; and property tax vouchers with an ending date of April 16, 2020 in the amount of \$6,790,553.67 and the use of investment funds for tax settlements of \$5,867,154.16. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

- I. Alderwoman Hanneman moved to adjourn the meeting at 8:04 p.m. Seconded by Alderman Barber. All voted Aye; motion carried.