

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, MAY 13, 2019**

Approved 6/10/2019

- 1) Call to Order
Dr. Wengelewski called the Board of Health meeting to order at on Monday, May 13, 2019 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI

- 2) Roll Call
Present: Dr. Henry Wengelewski, DDS; Lori O'Neil, RN; Wayne Hustad; Health Officer, Courtney Day, RN; David Gustitus; Dr. Patricia Golden
Excused: Renee Fuller; Alderman Michael Barber; Patricia Nissen

- 3) Approval of Minutes of April 8, 2019
Wayne Hustad made a motion to approve the minutes from the April 8, 2019 Board of Health meeting. Seconded by David Gustitus. Dr. Wengelewski pointed out spelling error to be changed in roll call. Motion carried unanimously.

- 4) Citizen Comments Period
Bernie Carreon came to speak about the Ball Park Commons hours of operation. Concerns that school night hours of operation are too late and that noise could become an issue. Max Carreon spoke on behalf of starting games earlier to prevent noise and light issues. They are both looking for advocates within the city.

- 5) Unfinished Business
There was no unfinished business.

- 6) New Business
 - A. Assessment**
 1. SurvNet, Franklin Referral Updates
The Board reviewed county and city data from SurvNet, nothing out of the ordinary in the last month. There was a conference call with Wisconsin Division of Public Health - Immunization Program in regards to measles.

 2. WI DHS Weekly Respiratory Report
The Weekly Wisconsin Respiratory Virus Surveillance Report was reviewed. 2018-2019 numbers for flu were low compared to some other years.

 3. WI DHS Pertussis and Mumps Reports
Pertussis cases have gone down considerably. There have been 5 cases of mumps in 2019, none related to the previous outbreaks.

4. Franklin Quarterly Stats Full city snapshot of the work the Health Department has done in the first quarter was reviewed.

B. Policy Development

1. Updated Memorandum of Understanding with Greenfield Health Department for Dispensary of Tuberculosis Clinic Services Courtney Day summarized that this Understanding with Greenfield Health Department will allow Franklin access to Greenfield's medical providers who see patients with Latent or Active Tuberculosis. No objections, Courtney Day will present this Memorandum of Understanding to the Common Council.

2. Updated Memorandum of Understanding with West Allis Health Dept. For Women, Infant, and Children (WIC) services Courtney Day summarized that this Understanding allows anybody in Franklin who qualifies for WIC can continue to use the West Allis WIC Program. This has already been approved by Common Council.

C. Assurance

1. Franklin School Immunization Compliance Report 2018-2019 The overall Wisconsin immunization rates versus the Franklin Public and Private Schools were reviewed.

2. Smoke-Free Workplace Law Poster Winners Middle School students submitted anti-smoking ads that were voted on by city leaders. The winning posters were announced and will be on display at the Showtime Movie Theater for a year.

3. Health Equity Training – Wisconsin Center for Public Health Education and Training (WiCPHET) Public Health Departments are focusing on Health equity and cultural competency. Working to have all employees go through training series to always be aware of this.

4. Lyme Disease Awareness Month Proclamation – May 7, 2019 At the request of Alderman Wilhelm, Mayor Olson has declared this month Lyme disease Awareness Month.

5. Crisis and Emergency Risk Management (CERC) Training May 13, 2019 The training was cancelled. It was going to focus on risk management and communication style during a public health emergency. It will be rescheduled.

6. Zone 3 Closed Point of Dispensing Exercise – May 29, 2019 – Cities Readiness Initiative (CRI) – Grant Requirement – Clement Manor Greenfield This focuses on how prepared cities are for a public health emergency. Franklin is in a zone with Greenfield, Greendale, and Hales Corners. Will conduct a regional exercise centered on a Closed Point of Dispensing.

7) Program/Speaker

No speaker or programs.

8) Announcements/Correspondence/Articles

A. Announcements

1 Staffing

Interviews were done for the Public Health Nurse position, no candidates were selected. The Health Department is looking at the possibility of changing the position to a Public Health Specialist or a Health Educator.

2 Community Education Events:

a. May 14, 2018 –
Changing Face of
Alzheimer’s Research

The Changing Face of Alzheimer’s Research presentation at the Library by Dr. Antuono.

b. May 23, 2019 –
Balancing Work and
Family

The Parenting Network will be hosting this program.

3 Community Event:

a. June 8, 2019 -
Bike Rodeo

The Bike Rodeo will be held on June 8, 2019.

4 Marketing contract with
Entercom for two public
Health events in 2019

The Health Department is working with Entercom to advertise for the Movie Night on June 14. We will be looking at doing another ad in the fall.

B. Correspondence

1 Wisconsin Division of Health
Services BigShot Winners in
Franklin

This award is given out by the state every year looking at immunization compliance rates. Franklin had 2 physician offices that met the criteria for this award.

C. Articles

There were no articles to discuss.

9) Adjournment

Motion to adjourn by Wayne Hustad.
Seconded by David Gustitis. Motion carried
unanimously.