

CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, March 11, 2019

- 1) Call to Order
Dr. Wengelewski called the Board of Health meeting to order at 7:03 p.m. on Monday, March 11, 2019 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI

- 2) Roll Call
Present: Dr. Henry Wengeleski, DDS; Lori O'Neil, RN; Wayne Hustad; Patricia Nissen; Alderman Michael Barber; Health Officer, Courtney Day, RN
Excused: David Gustitus, Renee Fuller, Dr. Patricia Golden

- 3) Approval of Minutes of December 10, 2018
Alderman Barber made a motion to approve the minutes from the December 10, 2018 Board of Health meeting. Seconded by Patricia Nissen. Motion carried unanimously.

- 4) Citizen Comments Period
Rebecca Ebberhardt, RN, Master's student from Chamberlin School of Nursing and is taking a community health course this semester and is will be working on a health care policy proposal for the Board of Health and/or other elected City officials.

Arnold Lueders representing Backyard Chickens Franklin presented the Board of Health with an informational packet regarding residential backyard chickens in the City. Motion made by Alderman Barber for the Board of Health to review packet prior to April meeting to vote on whether or not to support the proposed ordinance change by Backyard Chickens Franklin. Seconded by Mr. Hustad. Motion carried unanimously.

- 5) Old Business
There was no old business.

- 6) New Business
 - A. **Assessment**
 1. WEDSS, SurvNet, Franklin Referral Updates
The Board reviewed the January 2019 Milwaukee SurvNet report as well as the Franklin Health Department communicable disease and other referral reports for January and February 2019. Total communicable disease referrals for 2019 are down from 2018 due to a decrease in the number of hospitalized influenza

cases, however there was an increase in animal bites in 2019.

2. WI DHS Weekly Respiratory Report
The March 2, 2019 Wisconsin Respiratory Virus Surveillance Report was reviewed.
3. Board of Health Meeting Times
Review of the frequency of meetings to determine best needs of the community and the committee. Will continue to meet monthly with no meeting in July or August, unless needed.

B. Policy Development

1. December 18, 2018 Franklin City Ordinance passed adding e-cigarettes to indoor smoking ban in City of Franklin.
Alderman Barber explained how Volition Youth group became engaged in adding e-cigarettes to the indoor smoking ban and brought their concerns forward to City attorney, and elected officials. Volition Youth is sending letter to all businesses in community including a window cling to show that e-cigarettes are not allowed indoors.
2. Registered Sanitarian staff to review and update as necessary licensing/inspection policies to align with current State Agent criteria.
To stay up to date with changes made at the State level by the Wisconsin Department of Agriculture and Consumer Protection, the environmental health staff is undergoing the process of reviewing policies and procedures to make sure Franklin policy is in line with the most recent changes in the State Agent Contract.
3. Developing policies around Electronic Medical Record software Provision & Software Expressions.
Health Department staff continue to attend training on implementing an Electronic Medical Record to assist in record keeping for all health department clients. Currently policies are being developed to assist staff in utilizing this database.

C. Assurance

1. State Agent Contract renewed (2019-2022).
Approved by Common Council on March 5, 2019 to continue participation the State Agent program. Update on Hampton Inn pool incident on March 9, 2018. Pool area closed until inspection by Franklin Health Department and the Wisconsin Division of Health completed
2. Light and Unite Red Week Summary
Proclamation signed by Mayor Olson on January 22, 2019 for Light and Unite Red Week. This is a substance use awareness week. The City of Franklin along with Volition Franklin participate on this national health education event. Activities were held throughout the City during the week.
3. Public Health Nurse Residency Update
Julianna Manske continues work on Nurse Residency Program. Applied for grant through

the State to be able to disseminate the program to other regions of the State as well as other States in the country – possibly North Carolina.

4. Adult Education Series Updates

Stepping On course began March 5, 2019 at Franklin Library. Healthy Living with Diabetes starting March 27, class filled creating waiting list. Will be in the Inspection Conference Room.

7) Program/Speaker

No speaker or programs.

Alderman Barber discussed walking trails located behind medical facility on 76th and Rawson as a wellness park and this group might be a potential speaker for upcoming meetings.

8) Announcements/Correspondence/Articles

A. Announcements

1 Staffing Updates

Clerical Position: Interviews held the week of February 25. Offer made to Alexandra Chrissey. Her first day will be March 25, 2019. Lynn Tome will continue to assist Health Department 4-6 hours per week until new staff is onboard.

Kristin Anderson, public health nurse, gave her two-week resignation notice. Her last day will be Friday, March 22, 2019. Her position will be filled by a full-time employee based on department needs assessment. Possibilities include a public health nurse, a health educator, a registered sanitarian, and the possibility of creating a nursing supervisor position. Will post to fill this vacancy as soon as possible.

2 Grant Updates

Additional Preparedness Grant dollars received to update Emergency Operations Center at City Hall. This area would receive updated furniture to allow housing meetings related to the Health Department more cutting edge and allow for Just-In-Time-Training.

B. Correspondence

1 Milwaukee County Substance Abuse Coalition

Regional coalition with a public health emphasis on fighting the substance abuse epidemic in the Southeastern Wisconsin. Allow for one unifying public health voice to be given at other coalitions.

2 Milwaukee Health Department request after Freshwater for Life Action Coalition (FLAC)

Notification from the Milwaukee Health Department of the March 7, 2019 Steering and Rules Committee related to lead in drinking presentation. water. This was a response to a presentation made by the Freshwater for Life Action Coalition on February 14, 2019 stating the City and Health Department were not doing enough to reduce lead exposure through drinking water. Request was to continue a united

public health message about lead exposure to children in this region.

Alderman Barber brought to Board's attention that in 2024, the City's contract with Oak Creek for municipal water expires. City may at that time decide to go with Milwaukee water supply. Also Oak Creek is requesting DNR exception to increase amount of mercury released into the water system as potential areas for concern in City's water supply in the future.

C. Articles

1 Measles exposures on the rise

- a. Exposure at Midway Airport on 2/22/19
(Illinois Dept Of Public Health 2/28/19)
- b. Exposure in Waukesha County (MJS 3/5/19)

No known Franklin exposure to index case.

Resident broke quarantine orders and now faces criminal charges.

9) Adjournment

Motion to adjourn at 7:55 p.m. by Mr. Hustad. Seconded by Alderman Barber. Motion carried unanimously.