

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Rd., Franklin, Wisconsin  
6:00 p.m, February 18, 2019**

**MINUTES**

- I. The February 18, 2019 Personnel Committee Meeting was called to order at 6:01 p.m. by Vice-Chair Wikel in the Hearing Room at City Hall. Members present were Wikel, Traynor, Pesch, Prusko, Alderman Barber (arrived at 6:26 p.m.), Alderman Mayer, and Alderman Dandrea. Members Brunner and Budney were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.
- II. Citizen comment period  
There were no citizens present.
- III. Approval of the Minutes from 11/26/2018.  
Motion by Member Traynor and seconded by Alderman Mayer to approve the minutes from 11/26/2018.  
Motion Carried: Ayes – All.
- IV. Discussion on Employee Handbook and Civil Service System Personnel Administration Program  
There was consensus in the group to take the item to Common Council for approval of the past updates to the policies. No action was needed.
- V. Update on Wisconsin Retirement System  
No Action Needed.
- VI. Labor Contract Negotiations and Collective Bargaining Strategies and Guidelines. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e), Stats, to consider negotiation and collective bargaining strategies and guidelines for agreements between the City of Franklin and Franklin Professional Firefighters I.A.F.F. Local 2760; and Franklin Police Officers Association, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate  
Motion by Alderman Barber and seconded by Member Traynor to go into closed session at 7:03 p.m. Upon Roll Call Vote Motion Carried: Ayes – All. Motion by Alderman Barber and seconded by Alderman Mayer to return to open session. Motion Carried – Ayes All. No Action Needed
- VII. Plan Amendments to the City of Franklin Defined Benefit Retirement Plan and the City of Franklin Defined Contribution Retirement Plan  
No Action Needed
- VIII. Staffing Report  
No Action Needed.

Motion by Member Pesch and seconded by Member Traynor to recommend to Common Council approval of Sun Life and Sun Life's "Renewal Option 1" for stop-loss coverage for 2019's health benefits program, which increases the City's individual specific deductible to \$70,000, and to authorize the Director of Administration to execute renewal documentation as necessary. Motion Carried: Ayes – All.

**IX. Next Meeting Date**

The next regularly scheduled meeting is planned for March 18, 2019.

**X. Adjournment**

Motion by Alderman Barber and seconded by Alderman Dandrea to adjourn the Personnel Committee meeting at 7:40 p.m. Motion carried: Ayes-All.