

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
February 18, 2019**

- I. The February 18, 2019 Civil Service Sub-Committee Meeting was called to order at 7:42 p.m. in the Hearing Room at City Hall. Members present were Alderman Barber, Alderman Dandrea and Human Resources Coordinator Zahn.
- II. Approval of the Minutes from 1/22/2019.

Motion by Alderman Dandrea and seconded by Alderman Barber to approve the minutes from 1/22/2019. Motion Carried: Ayes – All.
- III. Approval of an External Hiring List for the position of Administrative Assistant/Clerk.

Motion by Alderman Dandrea and seconded by Alderman Barber to certify the 47 applicants that meet the minimum requirements of the position and who submitted the required application form. Motion Carried: Ayes – All.
- IV. Approval of an External Hiring List for the position of Sewer & Water Technician

Motion by Alderman Dandrea and seconded by Alderman Barber to approve the 6 applicants that appear to meet the minimum requirements for the position and to allow for a Class B CDL at hire with a requirement to obtain the Class A within the first 6 months. Motion Carried: Ayes – All.
- V. Adjournment

Motion by Alderman Dandrea and seconded by Alderman Barber to adjourn at 7:46 p.m. Motion Carried: Ayes – All.