

**CITY OF FRANKLIN  
FINANCE COMMITTEE MEETING MINUTES  
APRIL 30, 2019**

- I. The April 30, 2019 Finance Committee Meeting was called to order at 6:01 p.m. in the Hearing Room of Franklin City Hall by Chair Ciche.

Present were Members Ciche (left at 7:02 p.m.), Howard, Campbell, Witkowski (left at 6:45 p.m.), Alderman Dandrea, and Alderwoman Wilhelm. Alderman Nelson was excused. Also present was Director of Finance & Treasurer Paul Rotzenberg.

- II. Citizen Comment Period: One citizen was present and spoke. Citizen Comment Period was closed at 6:05 p.m.

- III. Approval of Minutes

- a. March 26, 2019 Meeting Minutes

Motion made by Alderman Dandrea and seconded by Member Witkowski to approve the March 26, 2019 Finance Committee Meeting minutes as presented. Upon vote, Ayes-All, motion carried.

- b. April 2, 2019 Special Meeting Minutes

Motion made by Member Howard and seconded by Member Campbell to approve the April 2, 2019 Special Finance Committee Meeting minutes as presented. Upon vote, Ayes-All, motion carried.

- c. April 15, 2019 Special Meeting Minutes

Motion made by Member Howard and seconded by Member Campbell to approve the April 15, 2019 Special Finance Committee Meeting minutes as presented. Upon vote, Ayes-All, motion carried.

- IV. Presentation & Review of the Draft 2018 Comprehensive Annual Financial Report

Mr. Paul Franz with Baker Tilly was in attendance and presented the draft 2018 CAFR report to the Committee as well as the Director of Finance & Treasurer Paul Rotzenberg. Discussion was held.

Motion made by Alderman Dandrea and seconded by Member Howard to accept the report as presented. Upon vote, Ayes-All, motion carried.

- V. Review of the March 2019 Financial Report

Director of Finance & Treasurer Paul Rotzenberg presented and reviewed this item with the Committee. Discussion was held.

Motion made by Member Campbell and seconded by Alderman Dandrea to accept the March 2019 financial statements as presented. Upon vote, Ayes-All, motion carried.

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VI. Update on Past Council Actions Related to Finance Items

Director of Finance & Treasurer Paul Rotzenberg updated the Finance Committee on the most recent Council actions pertaining to the Finance Committee items. Informational item only – no action taken.

VII. Discussion of Future Topics for Finance Committee Consideration

- Retiree Health
- City Insurance Coverage for Cyber Security
- Finance Director Report on IT Controls on Financial Software
- Growth of Other Cities Expenses by Activity Compared to City of Franklin
- Revisit the Open Gov Software
- DPW LED Lighting

VIII. Next Meeting Date: May 28, 2019 at 6 p.m.

IX. Adjournment

Motion made by Member Campbell and seconded by Alderman Dandrea to adjourn the April 30, 2019 Finance Committee Meeting at 8:01 p.m. Upon vote, Ayes-All, Motion carried.