

CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
MONDAY, April 8, 2019

Approved 5/13/2019

- 1) Call to Order
Dr. Wengelewski called the Board of Health meeting to order at on Monday, April 8, 2019 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI

- 2) Roll Call
Present: Dr. Henry Wengelewski, DDS; Lori O'Neil, RN; Wayne Hustad; Patricia Nissen; Alderman Michael Barber; Health Officer, Courtney Day, RN; David Gustitus; Dr. Patricia Golden
Excused: Renee Fuller

- 3) Approval of Minutes of December 10, 2018
Alderman Barber made a motion to approve the minutes from the March 11, 2019 Board of Health meeting. Seconded by Wayne Hustad. Motion carried unanimously.

- 4) Citizen Comments Period
There were no citizen comments.

- 5) Old Business
Arnold Lueders representing Backyard Chickens Franklin, along with Kelsey Jorrison, request the Board of Health review a backyard chickens ordinance. Courtney Day presented information from municipalities in the surrounding area, inputs from surrounding Health Departments, and her own research on residential backyard chickens. Arnold Lueders and Kelsey Jorissen presented their information packet regarding residential backyard chickens. There was discussion and questions.

- 6) New Business
 - A. Assessment**
 1. SurvNet, Franklin Referral Updates
The Board reviewed the first quarter Milwaukee SurvNet report, Franklin Health Department communicable diseases and other referral reports. Total communicable disease referrals for 2019 are average compared to previous years. However, there has been an increase in animal bites and social service referrals in 2019.

2. WI DHS Weekly Respiratory Report
The Week 13 &14 Wisconsin Respiratory Virus Surveillance Report was reviewed. Wisconsin and surrounding states have dropped below the baseline for influenza like illnesses.

B. Policy Development

1. Public Health Emergency call down procedure updated with Police & Fire.
Courtney Day updated the Police Chief and Fire Chief about which circumstances the Health Department should be immediately notified. Courtney is working on putting together a procedure for dispatch, police, fire, and health.

2. Public Health Emergency Response Plan (PHERP) updates.
Courtney Day has taken over the role of keeping the PHERP up-to-date. She is working on having updates completed by the end of 2019.

C. Assurance

1. Franklin Health Department Annual Report (DRAFT)
The Franklin Health Department Annual Report draft was presented by Courtney Day for the Board of Health to review.

2. Wisconsin Department of Agriculture Trade & Consumer Protection webinar for Temporary/Mobile establishments.
Courtney Day presented information about the webinar. Temporary/Mobile establishments will now be licensed by the state, allowing other municipalities so view them in Health Space. This gives them the ability to see if there have been any issues in other areas of the state with a specific establishment.

3. Medical Countermeasure Operational Readiness Review April 9, 2019 at Greendale Health Department (Zone with Greenfield, Greendale & Hales Corners)
Courtney Day discussed the audit that will be taking place on April 9, 2019 to ensure the Franklin, Greenfield, Greendale, Hales Corners Zone is prepared in the event of a massive public health threat.

4. Milwaukee County Substance Abuse Coalition updates
After the last meeting, the coalition decided to start looking into mental health screening that the public health nurses can do. They are currently looking into options for training.

7) Program/Speaker

No speaker or programs.

8) Announcements/Correspondence/Articles

A. Announcements

1 Staffing

Clerical Position: New administrative assistant, Allie Crissey, started on March 25, 2019.

The public health nurse position has been posted and is open through April 12, 2019.

The creation of a new position of Supervisor was discussed as a possibility in the future.

2 Community Education Events:

a. April 11, 2019 – Stem Cell

Stem Cell Therapy presentation at the Library by Dr. Wichman will be held on April 11, 2019.

3 Community Event:

a. May 4, 2019 – Franklin Community 5K

The Franklin Community 5K will be held on May 4, 2019.

B. Correspondence

1 Ballpark Commons Field Usage Submittal

Courtney Day presented information and concerns with the information that is being provided for the Ballpark Commons. There was discussion and questions.

2 Wisconsin Division of Health memo regarding extended flu season

Flu season has been extended due to the late start this season. In our region, we are seeing it start to come back down.

C. Articles

There were no articles to discuss.

9) Adjournment

Motion to adjourn by David Gustitus. Seconded by Lori O'Neil. Motion carried unanimously. The next meeting will be held on Monday, May 13, 2019.